



Great Shefford Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd
 16 Nodmore, Chaddleworth
 Berkshire RG20 7ES
 Tel No.: 07867 310121
 greatsheffordpc@hotmail.com

	<p>The minutes of the Great Shefford Parish Council Meeting on Thursday 12 January 2017.</p>	<p>Present Cllr S Ackrill (Chairman) Cllr G Knass Cllr P Storey Cllr B Williams Cllr S McCarthy Parish Clerk K Lloyd</p>	
	<p>7 members of the public present.</p>		
<p>1)</p>	<p>Apologies - Cllr J Winfield, The Clerk reported Cllr R Howe had given resignation.</p>		
<p>2)</p>	<p>Co-Option of New Councillor An application was received from Sharen McCarthy. Sharen was Co-opted on Parish Council, Sharen signed the Declaration of Office and the Clerk witnessed.</p>		
<p>3)</p>	<p>Declarations of Interest on Agenda items – Cllr Ackrill had a declaration of interest on item 10 when the grass cutting budget is discussed.</p>		
<p>4)</p>	<p>Open Forum (time limit at Chairman’s discretion)</p>		
<p>5)</p>	<p>Planning 16/03250/HOUSE 9 Spring Meadows – Proposed side Conservatory. Cllr Knass visited site and reported back to PC, after full discussion PC gives support to the application.</p> <p>16/03357/LBC2 South Hidden Farm – Retrospective application for details as built which vary from those permitted to be approved. Additional dormer extending from the original roof to the west side, and omission of windows to the first floor of the existing building. Staircase in the extension. Use of horizontal Douglas fir boarding instead of vertical larch boarding. No shutters fitted to the window openings.</p> <p>The Clerk reported a second application 16/03356/House was received today. On briefly looking at the application the proposal looked the same as above.</p> <p>PC reported this was a listed building and the applications are retrospective, therefore no comments will be made.</p> <p>Decision Notices 16/02954/FUL – Wessex Saw Mill – Refused. WBC Grants planning permission on the following. 16/02703/FULMAJ –Shefford Park Farm Great Shefford Hungerford Berkshire RG17 7ED - Demolition of existing dwelling and outbuildings and erection of a replacement dwelling (part retrospective) Cllr Ackrill tried to contact the agent for Shefford Park Farm to arrange a site visit as the site is fenced off. 16/02870/House- Shefford Valley Stud Great Shefford Hungerford Berkshire RG17 7EF -Timber frame pool enclosure and pump room, separate timber frame storage shed RETROSPECTIVE</p>		

6)	Minutes - 3 November 2016 and 1 December 2016- to be agreed and signed Cllr Storey proposed and Cllr Williams seconded both minutes to be signed, Cllr Ackrill signed the minutes.																				
7)	Finance a) Bank Accounts on 12 December 2016 <table border="1" data-bbox="165 371 1380 450"> <tr> <td>Great Shefford Parish Council</td> <td>£17,082.72</td> </tr> <tr> <td>Recreation Ground Account</td> <td>£10,221.59</td> </tr> </table> a) Cheques to Approve <table border="1" data-bbox="156 517 1388 741"> <tr> <td>100292</td> <td>K.Lloyd Parish Clerk</td> <td>£530.65</td> </tr> <tr> <td>100293</td> <td>FCC Recycling (UK) ltd -2 invoices Nov/Dec</td> <td>£48.80</td> </tr> <tr> <td>100294</td> <td>Autela Payroll Services – (Oct, Nov, Dec and £30 set up)</td> <td>£60.00</td> </tr> <tr> <td></td> <td>Southern Electric – Direct Debit – (14 Jan)</td> <td>£77.84</td> </tr> <tr> <td>100295</td> <td>K.Lloyd Parish Clerk (Ink and minute note pad)</td> <td>£55.92</td> </tr> </table>	Great Shefford Parish Council	£17,082.72	Recreation Ground Account	£10,221.59	100292	K.Lloyd Parish Clerk	£530.65	100293	FCC Recycling (UK) ltd -2 invoices Nov/Dec	£48.80	100294	Autela Payroll Services – (Oct, Nov, Dec and £30 set up)	£60.00		Southern Electric – Direct Debit – (14 Jan)	£77.84	100295	K.Lloyd Parish Clerk (Ink and minute note pad)	£55.92	
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8)	Defibrillator Project Update/3rd Defibrillator <u>Background</u> <ol style="list-style-type: none"> Fundraising, donations and grants in 2016 resulted in the GS defibrillator group being able to plan to purchase and install 3 defibrillators in the Parish. Two defibrillators are now in place - one outside the Village Hall, the other in the telephone box in Shefford Woodlands. Next stage of the project is to finalise plans for the 3rd defibrillator which will be located in the Spring Meadows area of Great Shefford. <u>3rd Defibrillator Proposal</u> <ol style="list-style-type: none"> Following extensive research carried out by Terry Bullock, the group has established that the defibrillator will not be allowed to be located on any existing power supply - from a safety and insurance point of view. Sufficient funding has been secured via a specific grant from the Scottish Southern Electricity Communities Resilience Fund for this eventuality which has been factored in to this possibility. Cost of electricity estimated £20 per annum. Following extensive research, proposed site (recommended by the SSE) of the 3rd defibrillator is just near the school safety sign at the entrance of Spring Meadows (photo circulated to the PC). Planning permission will be required. Standalone cabinet might need to be sourced (cost within our plan). <u>Request to PC</u> <ol style="list-style-type: none"> Formal request that the 3rd defibrillator can be added to the PC asset & register (as completed for the 1st & 2nd) As Planning Permission is required, it would appear easier if could request we act as agent for the PC and submit the request on behalf of the PC thereby saving 50% of the cost (Terry Bullock has kindly offered to do this). Possibility of electricity billing to be added to PC account rather than separate meter (tbc). GS defibrillator group will credit 10 years supply to PC – estimate £200. <p>Jane Turton Great Shefford Defibrillator group January 12th 2017</p> <p>PC agreed and approves for all three requests.</p>	<p style="text-align: right;">Clerk</p>																			

	Clerk will add 3rd Defibrillator to Asset Register and insurance. GSDG to keep PC informed.	
9)	<p>Possible need for a Website to support Community Resilience in the Lambourn Valley</p> <p>Cllr Ackrill asked following the last Flood Forum meeting if there was a need for a website. Cllr Storey said EMT works well and is more effective but needs a review and update to the information. Cllr Ackrill agreed and said the principle is right and it still works. All agreed there was not a need for a website but a review/update of the EMT was required.</p>	EMT/ALL
10)	<p>Budget and Precept setting</p> <p>Grass cutting - <i>Cllr Ackrill left the meeting.</i> The Clerk read out extracts from an email that was previously sent to the Clerk from Cllr Ackrill. The grass cutting charge will increase for 2018-19 to £10 per cut to £160.00. This follows the charges being at £150 per cut for the previous 2 years. The maximum number of cuts for the year should be increased. Currently the budget is 14 cuts. This has been sufficient but this year it was just not enough and Cllr Ackrill felt the Recreation Ground was not looking its best for a good part of the year. Cllr Ackrill recommends an extra 4 cuts a year as and when required but states the extra cuts would only be undertaken if needed! The Clerk said this would be 18 cuts a year budgeted at £160.00 for 18-19 totalling £2,880. £2,700 for 17/18 year for 18 cuts at the current cost of £150.00. All Councillors agreed to the increase in the cuts per year and the cost increase of £10 per cut for 2018-19. <i>Cllr Ackrill re-joined the meeting.</i></p> <p><i>The Clerk left the meeting.</i> Cllr Ackrill proposed the Clerk goes up a spinal point every year, all agreed. <i>The Clerk re-joined the meeting.</i> The Clerk was asked to confirm from BALC the current scales following an increase last year.</p> <p>The Wantage Bus Route was discussed. It has not run a year yet where it was stated a review would be carried out on costings. It was agreed to increase 2017-18 from £745 to £1,250 following over expenditure in 2016-17. The final cost will be confirmed for 2018-19 once the review has been done. Cllr Ackrill reported the hedge around the Recreation Field will need to be cut this year 2017-18 and an estimated figure was agreed of £250.00. The total Budget for 2017-18 was £20,125.95. The 2018-19 year was £20,542.30. The precept was then discussed, on reviewing how much was in the accounts the precept was agreed at £16,000.00 the same precept as the two previous years. An indication of the amount of tax which will be directly attributable to the Parish Council's own expenditure for each band D property is £38.74, as a result of the precept. Clerk to submit precept application by 31 Jan.</p>	Clerk
11)	<p>Cllr Questions and reports</p> <p>Cllr Ackrill reported the next Environmental Agency meeting will be held on the 26th January at 2.00pm in the WBC offices, Market Place, Newbury.</p> <p>Cllr Storey raised the matter of river cleaning to get a working party together. Cllr Ackrill agreed it should be carried out sooner rather than later.</p> <p>Cllr Storey also mentioned the fence that had already been reported to the agent opposite the garage was still unsafe. The Clerk will chase the matter up with the agent.</p> <p>Cllr Ackrill asked the Clerk to contact Nigel Goldstraw for the works to the fence by the Swan that was damaged by a speeding vehicle. (Cllr Ackrill and the Clerk is chasing authorities to find out who is payable for the damage) the Clerk reported Nigel has reviewed the damage and will carry out the works.</p> <p>Overgrowth was reported to PC on the footpath that links to Riverway to the Swan. The Clerk will report to WBC.</p>	<p>ALL</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p style="text-align: center;"><u>THANK YOU.</u></p> <p>Parish Council would like to thank on behalf of the parish, Charles Parry at Templars Farm for his kind donation once again this year as per last year for the Villages Christmas Tree.</p>	
12)	<p>Correspondence</p> <p>NeighbourHood Plan – The Clerk reported Michael Billinge-Jones (Lambourn PC Chairman) will attend our next PC meeting in February to give details of the plan.</p> <p>Library Review – The Clerk reported emails had been received from Mike Brook, Library Service Manager at WBC requesting a contribution of £150.000 from all parishes to save our Library’s. The email was previously emailed to Councillors. BALC were asking for further clarification on the matter from WBC. There is a special Council meeting to consider the report on 7th February in the Council Chamber, WBC Offices Market Street for anyone that would like to go along. The Clerk asked the Councillors to review the emails sent as they were very lengthy.</p> <p>Speed Limit reports / Reviews – The Clerk reported an online tool to report speeding traffic is now in place for anyone to report a speeding / traffic issue. The Clerk said PC are copied in the reports, The Clerk will forward all GS reports onto PC. The Clerk reported one concerning Church Road, a request for a pathway to be considered. PC had looked into the matter in previous years. Cllr Knass said he would email the person who had made the report with previous details.</p> <p>The Clerk reported the request made by PC to reduce the A338 Wantage road from 40-30MPH was considered in the last Speed Limit Review meeting on 25 October and was refused. A speed limit request for a site for a period of five years will not be reviewed unless there have been major changes. The speed limit review group will only meet once a year now opposed to two in previous years due to staff cut-backs. All speed issues should now be reported to PC and PC are asked to forward reports by 1st June 2017 and the speed limit review will take place in October/November 2017. Anybody can use the online tool to report speed issues at ‘West Berkshire Council’ website – (Report Speeding Traffic) https://www.westberks.gov.uk/index.aspx?articleid=31711</p> <p>Next SID Training – 8 February 2017 in WBC offices at 6.30pm (2hrs) – The Clerk asked if any Councillors would like to go to the training. Cllr Williams and Cllr Ackrill said they would attend the training. The Clerk will inform WBC.</p> <p>Superfast Broadband - The Clerk reported Gigaclear Superfast Broadband have almost fully completed the build and testing of the new network and is ready for service. They are about to email individuals that fall within this community area that has previously registered on the Superfast Berkshire project website. You do not have to take up the service with Gigaclear, they can continue with their existing broadband provider, switch across to Gigaclear when it better suits their need for faster broadband speeds.</p> <p>Members Community Bid - After discussion, PC felt there was no project to match fund in this financial year. (deadline 31 Jan)</p> <p>Speedwatch - The Clerk mentioned she would look into finding more information on the device. The Clerk said it may be a consideration for the surrounding parishes to purchase one together that could be shared between all as the Clerk said speeding appears to be a problem in most surrounding villages. Cllr Ackrill also reported he had received a letter from a resident about Speedwatch who suggested the same to join forces to purchase one. The Clerk will look into it further and report back.</p>	<p style="text-align: center;">ALL</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

	<p>Great Shefford Flood Alleviation Scheme -Following a report in the NWN stating that £220,000 funding from the EA had been withdrawn from the Great Shefford flood alleviation scheme, Cllr Ackrill received an email from a resident accusing both him and the rest of the council of being aware of this a month earlier and hiding the fact from the residents. An email exchange following the newspaper report involving Cllr Ackrill, WBC, EA, Richard Benyon and our District Cllrs was discussed, the contents of which confirmed that the Parish Council were unaware of the Funding cuts until Cllr Ackrill was contacted by the NWN the day before publication of the report. It would appear that the funding has not been withdrawn but just "Pushed back". As yet there has been no confirmation that the funding will be defiantly available going forward. This matter along with the finding of the EA appraisals will be discussed further on 26th January when the PC are meeting with the EA, CH2M (EA consultants) and WBC.</p>	
<p>13)</p>	<p>Matters for future consideration 26th EA Meeting. Speedwatch</p>	
<p>9.30pm Close of meeting Next meeting Thursday 2 February 2017</p>		