



## Great Shefford Parish Council

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	<p><b>The minutes of the Great Shefford Parish Council on Thursday 12 November 2015.</b></p>	<p><b>Present</b>  <b>Cllr J Carter (Chairman)</b>  <b>Cllr S Ackrill (Vice Chairman)</b>  <b>Cllr J Winfield</b>  <b>Cllr M Carter</b>  <b>Parish Clerk K Lloyd</b></p>	
	<p>2 members of the public present.</p>		
<p><b>1)</b></p>	<p><b>Apologies</b> Cllr R Howe, Cllr G Knass, Cllr G Parsons</p>		
<p><b>2)</b></p>	<p><b>Declarations of Interest on Agenda items</b> –Cllr J Carter announced a declaration of interest in the planning application Manor House. Cllr S Ackrill announced a declaration of interest for the grass cutting rates when discussing the budget.</p>		
<p><b>3)</b></p>	<p><b>Open Forum – un minuted.</b></p>		
<p><b>4)</b></p>	<p><b>Planning –</b>  <b>15/02605/HOUSE &amp; 15/02606/LBC2 – Henley Farm, Wantage Rd, RG17 7DH</b> – The conversion of a carport outbuilding (former cart shed) to ancillary studio space.  <b>15/02705/HOUSE – The Manor House, Church Street. RG17 7DZ.</b> - New Garage linked to existing barns.  <b>15/02880/HOUSE – 6 the Mallards, RG17 7EJ</b> – Section 73: Variation of Conditions 2 – Approved Plans and 3 – Materials to match of approved reference.  <b>15/00510/HOUSE:</b> Proposed first floor extension to side over existing utility room to form new en-suite to bedroom, with minor internal alterations for repositioned bedroom door.          All councillors present had reviewed plans online but with time not permitting did not visit properties. All agreed that from only viewing online they could not comment to WBDC planning.  <b>Case Reports from WBDC</b>  <b>15/00232/FULD</b> – Land at Torfrek, Wantage Road. WBDC grants permission for the proposed new dwelling.  <b>15/01608/HOUSE</b> – Daisy Cottage, Church Street. WBDC grants permission for the orangery to side of property.</p>		

5)	<p><b>Minutes</b> – the minutes of the meeting of the 1 October 2015 were proposed for adoption by Cllr S Ackrill and seconded by Cllr J Winfield.</p>															
6a)	<p><b>Finance – Bank account on 12<sup>th</sup> October.</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">£20,696.07</td> </tr> <tr> <td>Recreation Ground</td> <td style="text-align: right;">£9,221.59</td> </tr> </table> <p><b>b) Finance- Cheques to approve and sign.</b></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">100227 S and S Management Services Ltd (grass cutting)</td> <td style="text-align: right;">£444.00</td> </tr> <tr> <td>100228 K Lloyd Parish Clerk</td> <td style="text-align: right;">£465.04</td> </tr> <tr> <td>100229 FCC Recycling (litter collection)</td> <td style="text-align: right;">£57.55</td> </tr> <tr> <td>100230 The Royal British Legion (poppy wreath)</td> <td style="text-align: right;">£50.00</td> </tr> <tr> <td>100231 Steve Jackson Agricultural Mechanic (roundabout repair)</td> <td style="text-align: right;">£146.46</td> </tr> </table> <p>The clerk reported the members community bid payment 2015 of £1,750.00 had been paid into the current account from WBDC being awarded half of the invoice for the bus shelter.</p>	Current Account	£20,696.07	Recreation Ground	£9,221.59	100227 S and S Management Services Ltd (grass cutting)	£444.00	100228 K Lloyd Parish Clerk	£465.04	100229 FCC Recycling (litter collection)	£57.55	100230 The Royal British Legion (poppy wreath)	£50.00	100231 Steve Jackson Agricultural Mechanic (roundabout repair)	£146.46	
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7)	<p><b>Community Garden &amp; Bench (Discussion on how to spend £1404 which has to be used towards improvement to public open space in the village)</b></p> <p>Two members of the public reported they are still waiting on quotations with specifications of the community garden proposal, once received they will report back in the next meeting.</p> <p><b>If you are a local landscaper/gardener or this is something you could help with for your community. Please contact the clerk who can put you in touch with the two people that are working on the project.</b></p>															
8)	<p><b>Village Christmas Tree</b></p> <p>Cllr S Ackrill had looked into the village green Christmas Tree and reported a tree this year would cost £180.00 The clerk reported she had received an email from Cllr G Parsons (who could not be present in the meeting) kindly offering to sponsor the village Christmas Tree this year from his company GLN Transfers <a href="http://www.gln-transfers.co.uk">www.gln-transfers.co.uk</a> .</p> <p>GLN Transfers would be happy to sponsor a tree in the amount of £150.00. The councillors would like to thank on behalf of the parish Cllr G Parsons for GLN Transfers for the generous offer. A cheque was passed to Cllr S Ackrill in the amount of £180.00 for the tree which Cllr S Ackrill will kindly collect. The clerk will invoice Cllr G Parsons at GLN Transfers for the amount of £150.00 and the Parish will pay the remaining £30.00.</p> <p>The co-ordination of when to erect the tree was than discussed, the weekend decided was the 12-13<sup>th</sup> December.</p> <p>Cllr G Parsons had also passed on to the clerk of perhaps something to think about next year if not already looked into, the possibility of getting a permanent tree on the green that can be decorated each year. The councillors discussed this and said this had been discussed before, but perhaps a review of the Christmas tree including its location could be discussed next year.</p>	<p style="text-align: right;"><b>Cllr S Ackrill</b></p> <p style="text-align: right;"><b>Clerk</b></p>														



	<p><b>If you would like to get involved in this project, either by fundraising or if you are CPR trained and can offer your help on training.</b></p> <p><b>Please do come along to the next parish council meeting or contact the clerk.</b></p>	
10)	<p><b>Playground Equipment Repair</b></p> <p>Following the last meeting the clerk had received a quote from Playground Services for £308.00 over the agreed amount set in the last PC meeting.</p> <p>Cllr S Ackrill had received a quote for £146.46 from Steve Jackson Agricultural Mechanic this amount includes the bearings and VAT. (PC had accepted this quote in the last meeting). The roundabout has now been fixed and a cheque was raised.</p>	Cllr S Ackrill
11)	<p><b>Noticeboard for outside village hall</b></p> <p>In the last meeting the clerk mentioned that she receives a lot of posters etc. that cannot be displayed in the village as there is not enough space on the current noticeboard outside the shop. All agreed that quotations will be obtained to look into a new noticeboard, possibly situated outside the village hall.</p> <p>The village hall committee would have to be contacted. To be discussed once quotes obtained.</p> <p>Cllr G Parsons was not present in meeting, Cllr Parsons mentioned in the last meeting that he would speak with Nigel Goldstraw of how much a noticeboard would cost. To be added to the December agenda.</p>	Cllr G Parsons
12)	<p><b>SEEPD Grant Application</b></p> <p>Cllr S Ackrill has been looking into applying for this grant that is offering up to £20,000 in emergency equipment. Cllr S Ackrill highlighted the problem of storage for the equipment. There is another round of applications for this grant in April and September 2016. Cllr S Ackrill suggested applying next April once some thought has been given on where to store equipment. The grant may offer funding towards an item to store the equipment but this would need to be researched further.</p> <p><b>If anyone in the village can help with storage for emergency equipment, please contact Cllr Steve Ackrill for further details on <a href="mailto:steve@ackrills.co.uk">steve@ackrills.co.uk</a></b></p>	
13)	<p><b>Budget 2016-17 and Precept</b></p> <p>The clerk passed around an expenditure and budget report showing forecasted expenditure up to 31<sup>st</sup> March 2016 including the total amount in the current account for 31 March 2016.</p> <p>The budget was set at £19,073 for 2015/16 and the clerk's forecast expenditure was £16,997, the current account was forecasted at £12,288 (making it under budget by £2,075 but this is always subject to change due to unforeseeable expenditure.)</p> <p>The budget was set for 2016-17 in the last account year as now following the new financial regulations a two year budget must be set every year.</p> <p>After full discussion and reviewing the budget already set for 2016-17, all councillors agreed the budget for 2016/17 was appropriate at £18,450. Cllr S Ackrill proposed moving £1000.00 into the playground account. Cllr J Carter second this and all agreed.</p>	

	<p>The clerk will raise a bank transfer letter to obtain signatory in December.</p> <p>Following the discussion of not amending the budget, a precept was than discussed and the same precept amount requested last year was agreed by all of £16,000. The clerk will request £16,000 precept in January when paperwork received. This precept equated to £39.98 per band D property.</p> <p>The 2017/18 budget was than discussed and with not enough time permitting agreed to add the 2017/18 budget to the March agenda for completion.</p>	Clerk
14)	<p><b>2016 Meeting Dates</b></p> <p>The clerk handed out the 2016 meeting dates to everyone It was also discussed and agreed not to have a meeting in January to give maternal time to the clerk. The clerk will carry on with the PC administration duties. Cheques / invoices will still be circulated for signatory while the January meeting is not taken place.</p>	Clerk
15)	<p><b>Councillor questions and reports</b></p> <p>None</p>	
16)	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Cllr S Ackrill received an anonymous letter which was forwarded to the clerk. The content was discussed and reviewed.</li> <li>• Have your say on the WBDC Budget Proposals for 2016-17' (emailed)</li> <li>• WBDC reported the Great Shefford to Wantage bus service is in danger of having its funding withdrawn following the WBDC savings consultation, the outcome will be known in March. (emailed)</li> </ul>	
17)	<p><b>Matters for future consideration</b></p> <p>Defibrillator update  Community Garden update  SEEPD Grant Application – Storage  Noticeboard</p>	
18)	<p style="text-align: center;"><b>Date of the Next Meeting –</b>  Thursday 3<sup>rd</sup> December 2015 at 7.40pm  ALL ARE WELCOME.  <b>PLEASE NOTE THERE WILL BE NO MEETING IN JANUARY.</b></p> <p style="text-align: center;">Close at 9.10pm</p>	