



Great Shefford Parish Council

CLERK TO THE COUNCIL: Mrs Kim Lloyd
 16 Nodmore, Chaddleworth
 Berkshire RG20 7ES
 Tel No.: 07867 310121
 greatsheffordpc@hotmail.com

	<p>The minutes of the Great Shefford Parish Council on Thursday 3 September 2015.</p>	<p>Present Cllr S Ackrill (Vice Chairman) Cllr G Knass Cllr G Parsons Cllr M Carter Parish Clerk K Lloyd</p>	
	<p>2 members of the public present and PSCO Joanna King and PC Richard Hughes.</p>		
<p>1)</p>	<p>Apologies Cllr J Carter (Chairman) , Cllr R Howe, Cllr J Winfield.</p>		
<p>2)</p>	<p>Declarations of Interest on Agenda items –None</p>		
	<p>Police Report. PSCO Joanna King and PC Richard Hughes introduced themselves. PSCO King is standing in for this area at present until a replacement can be found. PSCO Lee Bremner has now left the position. PSCO King reported it had been quiet in the Great Shefford area on crime over the summer holidays. PSCO King reported items were taken from a farm vehicle in Shefford and within the Lambourn area there had been a break into a farm outbuilding. Furthermore overnight on the 14th/15th August there was a spate of burglaries to stables in the Lambourn area. It seems the target for the burglaries was horse medication. Overnight on the 23rd/24th August a forklift had been hotwired and used to damage a Combine Harvester and knock over hay bales in the Lambourn Woodlands area. The forklift had also sustained considerable damage. PSCO King asked for members of the public to make sure no valuables are left in vehicles and to make sure vehicles and outbuildings were made secure.</p>		
<p>3)</p>	<p>Open Forum – un minuted.</p>		
<p>4)</p>	<p>Planning – <u>Case Reports from WBDC</u> Great Shefford House 15/01826/HOUSE. WBDC grants planning permission for alterations and extension to single storey lean-to at rear of house. Millers Barn, Wantage Rd. 15/01624/HOUSE. WBDC grants planning permission for single storey side extension, providing extended kitchen space, dining area, living space in addition to an extra bedroom, bathroom, entrance hall and porch. The proposed works would replace the current entrance area to the property and build over an existing outdoor swimming pool. 3 The Old Railway Station. 15/01674/HOUSE. WBDC grants planning permission to the proposed first floor extension. Bakery Cottage 15/00980/HOUSE. WBDC grants planning permission to proposed detached garage, small first floor extension and extension of front boundary wall with automatic gates. Little Croft 15/01501/HOUSE. WBDC grants planning permission for a single storey rear extension.</p>		

	Shefford Park Farm. 15/01808/CERTP. WBDC refuses planning permission for three buildings proposed as set out on plan SPF-300, no access is required.																									
5)	Minutes – the minutes of the meeting of the 2 July 2015 were proposed for adoption by Cllr G. Knass and seconded by Cllr M Carter.																									
6a)	Current Account £15,381.04 Recreation Ground £9,211.59																									
b)	<p>Finance- Cheques to approve and sign.</p> <table border="0"> <tr> <td>100216</td> <td>St Mary's Great Shefford Parochial Church Council</td> <td>£750.00</td> </tr> <tr> <td>100217</td> <td>FCC Recycling (UK) Ltd</td> <td>£79.05</td> </tr> <tr> <td>100218</td> <td>Mazars Audit</td> <td>£240.00</td> </tr> <tr> <td>100219</td> <td>K.Lloyd (Aug & Sept wage + postage)</td> <td>£945.92</td> </tr> <tr> <td>100220</td> <td>S & S Management Services (July & Aug)</td> <td>£780.00</td> </tr> <tr> <td>100221</td> <td>P. Taylor (river bank cutting)</td> <td>£50.00</td> </tr> <tr> <td>100222</td> <td>Village Hall hire</td> <td>£60.00</td> </tr> <tr> <td></td> <td>Direct Debit SSE Electric</td> <td>£77.84</td> </tr> </table> <p>The clerk reported a VAT claim for £520.78 had been submitted in August. The clerk also reported the Audit had passed with no further comments. The Certificate of Accounts is required to be published for 14 days; the clerk will contact the website administrator to ask if this can be up loaded onto the GS website as the document is too big for the noticeboard.</p>	100216	St Mary's Great Shefford Parochial Church Council	£750.00	100217	FCC Recycling (UK) Ltd	£79.05	100218	Mazars Audit	£240.00	100219	K.Lloyd (Aug & Sept wage + postage)	£945.92	100220	S & S Management Services (July & Aug)	£780.00	100221	P. Taylor (river bank cutting)	£50.00	100222	Village Hall hire	£60.00		Direct Debit SSE Electric	£77.84	Clerk
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7)	<p>Defibrillator</p> <p>The clerk produced more information on defibrillators. The defib would need to be installed in a heated cabinet costing an extra £540 for the cabinet. If successful on the grant application from BHF they ask for a donation of £400 towards the Defibrillator. A total cost of £940.00 if awarded the grant.</p> <p>The grant application asks how many people are willing to be trained in CPR and learning how to operate a Defib, and asks how a community would co-ordinate this training.</p> <p>After full discussion the PC need to know how many residents of Great Shefford would like a defib installed and how many are willing to be trained. The clerk was asked to produce forms for residents to sign to show how many are willing to take part in the training and would like to have a defib. Information will be available at the Horticultural show and Harvest Supper. Other sources will be sought by the clerk i.e. via shop, pub, website, and newsletter. – Project on-going.</p> <p>If you would like to get involved in this project, either by fundraising or if you are CPR trained and can offer your help on training. Please do come along to the next parish council meeting or contact the clerk.</p>	Clerk																								
8)	<p>Playground Equipment Repair</p> <p>It was brought to the councils attention the bottom bearing has failed on the " whirly - gig "(little roundabout). Cllr S Ackrill asked the clerk in August to obtain a quote for this repair. Playground Services have been contacted and we are waiting for a quote for both top and bottom bearings to be replaced. The PC all agreed up to £300 can be spent on this repair, when the clerk receives the quote from playground services, the clerk can accept if quoted no more than £300. However the clerk will obtain further</p>	Clerk																								

	quotes if Playground Services quotation is over the approved £300. Proposed by Cllr G Parsons and Seconded by Cllr G. Knass All agreed.	
9)	<p>SEEPD Grant Application</p> <p>Cllr S Ackrill has been looking into applying for this grant that is offering up £20,000 in emergency equipment. Cllr S Ackrill highlighted the problem of storage for the equipment. There is another round of applications for this grant in April and September 2016. Cllr S Ackrill suggested applying next April once some thought has been given on where to store equipment. The grant may offer funding towards an item to store the equipment but this would need to be researched further. Cllr S Ackrill said he will meet with the Eastbury warden for help on the application as Eastbury have been awarded £19,000 for emergency equipment.</p>	Cllr S Ackrill & all Councillors
10)	<p>Benches and Bus Shelter safety check update / Bus shelter Grant update</p> <p>Cllr J Carter was not in meeting to report on bench inspection. Cllr J Carter will report back on bench inspection in the October meeting.</p> <p>The quote was agreed and the works have started on the bus shelter over the summer holidays. Cllr G Parsons reported the works are coming along very well; the cladding is to arrive next week and the shingles the week after next. The clerk was asked to contact WBC to follow up the process of the payment through the member bid grant.</p>	Cllr J Carter Clerk
11)	<p>Community Garden & Bench (Discussion on how to spend £1404 which has to be used towards improvement to public open space in the village)</p> <p>Two members of the public presented the council with drawing plans of ideas on a community garden. It was proposed to have a garden in the recreation ground, incorporating 2 raised beds, two tubs and a seating area. It was said that the preschool would take over the maintenance of the raised beds and tubs, it was also suggested that perhaps the youth club would like to get involved with the maintenance and upkeep. The preschool would be happy to purchase plants.</p> <p>After full discussion the PC is happy for the (S106 Agreement) £1404 to be spent on this but at this stage could not commit to finding extra funding towards the project. The PC said it could become a fundraising project if the cost was considerably higher. The two members of public are going to source quotes on the works and materials and report back in the October meeting.</p> <p>If you are a local landscaper/gardener or this is something you could help with for your community. Please contact the clerk who can put you in touch with the two residents that are working on the project.</p>	
12)	<p>Councillor questions and reports</p> <p>It was reported by all that the Youth Club container had now passed the planning application and is waiting on installation.</p> <p>Cllr G Parsons reported the Allotment lease had been agreed by the landlord to be extended for an extra 3 years. The clerk passed the lease paperwork to Cllr G Parsons. Cllr G Parsons will read the lease to check everything satisfactory and then obtain signatory from Cllr J Carter, chairman, (Cllr J Carter not present in the meeting).</p>	Cllr G Parsons & Cllr J Carter

	<p>Cllr S Ackrill reported he went to the Ground Water Study meeting with WBDC. The Jacobs report findings will be circulated once approved.</p> <p>Cllr M Carter passed over a letter from a Shefford Woodlands resident concerning the request for Speed Reduction to 50mph or less along the B4000. The resident has written to the West Berkshire Head of Highways.</p> <p>The clerk will forward on the residents details to Cllr J Winfield our Shefford Woodlands councillor to report back the PC latest communication with the highways. A speed limit review (SLR/15//05/001) by the highways took place on 10 March this year with the result of that 50mph is not recommended. It was recommended by highways that residents should undertake measures to improve visibility from their properties.</p>	Clerk & Cllr J Winfield
13)	<p>Correspondence</p> <p>The clerk had received a response from the highways on the question concerning the trees being cut down and the road surface noise surrounding Shefford Woodlands. The highways confirmed they are looking at the correct area of Shefford Woodlands and not Great Shefford as previously thought by the PC. They offer their apologies but note the trees may have reduced some noise but not a great deal as other noise reduction options. The cut back of trees along this section of the M4 was required for drainage works and was unavoidable.</p> <p>The clerk reported that a resident has asked for any correspondence the PC may have in connection with the planning application lodged in 2001 for housing upon the land behind Great Shefford petrol station which also sought to create the flood relief channel.</p> <p>The parish council and clerk confirmed that no paperwork is left in the PC archive on this application as planning application records are only kept for 6 years. As this matter was 14 years ago the PC has no correspondence to give, the clerk will email the resident to inform them. The PC is happy however for anything WBDC can give to the resident.</p>	Clerk
14)	<p>Matters for future consideration</p> <p>Following the open forum it has been reported that dogs are being allowed into the playground and dog fouling has been found. The parish council will add an extra sign to the area. The parish council please ask for dogs <u>not</u> to be allowed entry into the playground.</p>	Clerk
15)	<p style="text-align: center;">Date of the Next Meeting – Thursday 1st October 2015 at 7.40pm ALL ARE WELCOME.</p> <p style="text-align: center;">Close at 9.15pm</p>	