



Great Shefford Parish Council

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	The minutes of the Great Shefford Parish Council Meeting on Thursday 9 June 2016.	Present Cllr J Carter (Chairman) Cllr S Ackrill (Vice Chairman) Cllr J Winfield Cllr M Carter Parish Clerk K Lloyd																										
	1 member of the public present.																											
1)	Apologies - Cllr G Parsons, Cllr R Howe, Cllr G Knass																											
2)	Declarations of Interest on Agenda items – None																											
3)	Open Forum (time limit at Chairman’s discretion)																											
4)	Planning 16/01347 1 The Mead –Remove existing utility room & replace with two-storey side extension. Cllr S Ackrill and Cllr M Carter went to site and after discussion found no reason not to support the application. <u>WBDC Officers Report.</u> 16/00922 -Henley Farm – Two storey extension and associated alterations granted planning application.																											
5)	Minutes The minutes of the meeting of the 12 May 2016 was proposed for adoption by Cllr S Ackrill and seconded by Cllr M Carter, Cllr J Carter signed the minutes.																											
6)	Finance a)Bank Accounts on 12 May 2016 <table border="1" data-bbox="161 1335 1331 1413"> <tr> <td>Great Shefford Parish Council</td> <td>£19,839.06</td> </tr> <tr> <td>Recreation Ground Account</td> <td>£10,221.59</td> </tr> </table> b)Cheques to Approve <table border="1" data-bbox="161 1447 1331 1771"> <tr> <td>100259</td> <td>K.Lloyd Parish Clerk</td> <td>£530.65</td> </tr> <tr> <td>100260</td> <td>S & S Management Ltd – (litter and grass cutting)</td> <td>£414.00</td> </tr> <tr> <td>100261</td> <td>Village Hall Hire (Jan to April)</td> <td>£80.00</td> </tr> <tr> <td>100262</td> <td>FCC Recycling Ltd</td> <td>£24.40</td> </tr> <tr> <td>100263</td> <td>CCB Subscription</td> <td>£30.00</td> </tr> <tr> <td>100264</td> <td>WBC – Public bus services 82 (April 2016 Final invoice)</td> <td>£28.12</td> </tr> <tr> <td>100265</td> <td>Mrs B Withers (Internal Auditor)</td> <td>£75.00</td> </tr> </table> c) To approve the Annual Governance Statement 2015/16. d) To approve the 2015/16 Annual Accounting Statement. The clerk informed PC the internal auditor had completed the audit and found all to be satisfactory. Chairman Cllr J Carter and the clerk signed both the statements.		Great Shefford Parish Council	£19,839.06	Recreation Ground Account	£10,221.59	100259	K.Lloyd Parish Clerk	£530.65	100260	S & S Management Ltd – (litter and grass cutting)	£414.00	100261	Village Hall Hire (Jan to April)	£80.00	100262	FCC Recycling Ltd	£24.40	100263	CCB Subscription	£30.00	100264	WBC – Public bus services 82 (April 2016 Final invoice)	£28.12	100265	Mrs B Withers (Internal Auditor)	£75.00	
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7)	<p>Community Garden / Village Bench (Discussion on how to spend £1404.00 which has to be used towards improvement to public open space in the village) Clerk reported Denise Harrington is away and will hopefully have something to report in the next meeting.</p>	
8)	<p>Annual Safety Inspection- Sign off 2015/16 Risk Report Cllr J Carter inspected Bus shelter and benches and found all to be satisfactory. Cllr J Carter also checked the Salt bins which were full. Cllr J Carter signed the Risk Assessment 2015/16. (No accidents on Parish Council owned land/equipment were reported.)</p>	
9)	<p>Villager of the year award Cllr J Winfield will purchase the frame and Cllr J Carter will get it engraved ready for the Country Show. The cost as per budget set is £80.00.</p>	
10)	<p>Speed Indicator Device (Cllr S Ackrill and Cllr M Carter were willing to be trained in SID as agreed in the last meeting) This item will be moved to the July meeting as not many councillors to ask in this meeting if they would like to be also trained.</p>	
11)	<p>Social Media for GSPC business This item will be moved to the July meeting as not many councillors to comment in this meeting.</p>	
12)	<p>Cllr Questions and reports Cllr J Winfield reported the painting is complete in the SW telephone box but it still needs gold paint for the crown. Cllr Winfield will ask the GSDG if gold paint was being (or had been) bought. The Clerk had received an email from Jane Turton to report the Defibrillator signs were being looked into through the CHT to replace the telephone signs and anti-vandal work was being carried out on the kiosk. The clerk was informed by Jane Turton that the defibrillator cabinet is now on the village hall and is awaiting the electrician to insert the defibrillator. Cllr S Ackrill reported the grass cutting needs more than once a fortnight next year, the most growth this year he has seen. Cllr S Ackrill said PC need to review the grass cutting budget in the next budget setting. Cllr J Carter informed PC the next meeting in July will be his last and will be resigning from the council due to moving out of Great Shefford. Parish council will be very sad to see Cllr J Carter go and wished him well on his new move. The Clerk reported that she had received an email from Cllr G Parsons (not present in this meeting) saying he wished to resign from council due to work commitments. PC were sad to hear this and would like to thank Cllr Glenn Parsons for all he has done while on the parish council. Cllr S Ackrill and Cllr J Winfield and all discussed the matter of Cllr J Carter's and Cllr G Parsons resignation and if possibly other councillors wanted to step down. Cllr S Ackrill proposed putting a post on the GS village Facebook page but said he still feels FB is not to be used as an information tool for PC, but an advert would get the message across to more parishioners than a notice of vacancy. A leaflet drop was also discussed. Cllr S Ackrill will post an advert on FB and the clerk will put a notice of vacancy up, failing this a leaflet drop will be done.</p>	<p>Cllr J Winfield</p> <p>Clerk</p> <p>Clerk /Cllr S Ackrill</p>
13)	<p>Correspondence Members Bid: The clerk received a request from Grahame Jones for any thoughts on the members bid for this year. No comment at this time. 30MPH Speed Stickers: The clerk mentioned an email circulated from a private company promoting 30mph stickers to be placed on wheelie bins. After discussion it was felt this was a costly option for something to be seen only once a week. Noticeboard/ Map: The clerk reported that Cllr G Knass (not present in meeting) had sorted the footpath map out for the new noticeboard outside the village hall via Stuart Higgins at WBDC. The clerk was also given a key from Jane Turton for the use of posters for the noticeboard. Parish council would like to give Thanks to Jane and the committee for the noticeboard. A338 Drains: Cllr S Ackrill had received reports about the drains (Carriageway Gullies) being</p>	

	<p>blocked with Tarmac following the contractor's works. The clerk reported this to WBDC and report the drains are now cleansed at the contractor's expense.</p> <p>Social Media Course: The clerk asked if any councillors would be interested in going on a Social Media Training (through CCB at Calcot Community Learning Centre on 27 June 5.30-7.30). nobody could make the training in the meeting.</p> <p>Clerk Payroll: The Clerk reported that she may have to use payroll instead of the HMRC Payroll tools website due to increasing work and tax implications. The councillors did not have any concerns with this. The clerk is investigating options. To be reported in the July meeting.</p> <p>A338 Speed of traffic: The clerk received a email from a parishioner stating the traffic had sped up on the A338 since the potholes were filled. The clerk has asked Thames Valley Police for the speed camera van to be scheduled in GS as the parishioner pointed out it has not been seen for a while.</p> <p>RAF works traffic: The clerk read out an email received from RAF Welford. The base is to embark some construction work form late October for several months. The works are to upgrade and strengthening some of the road at RAF Welford. The lorries will travel from junction 14 of the M4 and drive through the village of GS on the way to RAF Welford. This work will only take place during the working week. Anyone that has any concerns please contact Jenny Collyer, RAF Welford on 07764 166079. Cllr S Ackrill asked the clerk to contact and ask why they could not use the M4 entrance for RAF Welford. (Between 14-13 Junction eastbound) the clerk will report back in the next meeting.</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>
<p>14)</p>	<p>Matters for future consideration Trees in The Mead Traffic Mirror along Wantage Road White Village Entrance Gates re-painted.</p>	
<p>15)</p>	<p>Date of Next Meeting – Thursday 14 July at 7.40pm</p>	

Close 8.50pm