



Great Shefford Parish Council

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Minutes of the Meeting of Great Shefford Parish Council Meeting held on Thursday 5th March 2015 at 7.40pm		Present Cllr J Carter (Chairman) Cllr S Ackrill Vice Chairman (arrived later) Cllr J Winfield Cllr Parsons Cllr Whiting Parish Clerk K Lloyd
	1 member of the Public was present	Action
1)	Apologies: Cllr G Knass	
2)	Declarations of Interest on Agenda items -none	
3)	Open Forum (time limit at Chairman's discretion)	
4)	<p>Planning Land at Tofrek, Wantage Road. West Berkshire planning ref. 15/00232/FULD new dwelling. Cllr Parsons went to visit site and could not see any objections with proposed application. Cllr Knass had raised comments through email as he was not attending the meeting. Cllr Knass raised three points on ensuring adequate parking spaces, flooding surveys carried out and found that the Environment Agency maps were wrong. Cllr Parsons said there had been a full flood survey completed and had no concerns. The other two points will be noted to WBC but overall after full discussion the councillors had no objections with the application. <u>Case Officer reports</u> Norfolk Lodge, Baydon Road, Shefford Woodlands. WBC Ref: 14/03416/HOUSE Erect and install a single storey glass room onto the front elevation. The application was refused by WBC because it lies outside any defined settlement boundary.</p>	
5)	Minutes – the minutes of the meeting of the 5 th February 2015 were proposed for adoption by Cllr Winfield and seconded by Cllr Carter. (Note Cllr Parsons and Cllr Whiting did not attend February meeting and Cllr Ackrill was not present in this meeting at time of agenda item. Therefore Cllr Carter seconded and also signed and dated the minutes)	
6)	PSCO Lee Bremner did not attend the meeting, no report given.	
7)	Speeding Cllr J Winfield had been chasing ongoing communications with Andrew England at West Berkshire concerning speed limits, especially the	

	<p>matter of Hungerford Hill bend. Cllr Winfield has asked if the meeting being held on 10 March (where 4 roads are being discussed one of these being B4000 Shefford Woodlands, east of the A338 to M4 over bridge requesting for a 50mph speed limit) is an open meeting as Cllr Winfield had been asked by a resident if they could attend the meeting. Cllr Winfield also has asked the question about rubber speed strips. Still awaiting an answer from WBC. Cllr Winfield is chasing.</p> <p>Cllr Winfield also reported the road sign for Ermin Street at the corner of B4000 towards Shefford Woodlands has been knocked over again and asked WBC if it could be replaced. Awaiting an answer.</p>	
8)	<p>Finance - Cheques to be approved and signed 100191 - £465.04 – Kim Lloyd (parish clerk wage)</p> <p>Parish clerk had received statement of account in the amount of £96.00 from Griffins payroll. Parish clerk to contact Griffins to find out if this is the last payment and if already taken out of the PC bank account or needs paying.</p> <p>Parish clerk was passed £200.00 cheque from the allotment fund. Clerk to pay cheque in.</p> <p>Current Account £13,132.51 Recreation Ground £9,221.59</p> <p>Parish Clerk Payroll - The parish clerk reported that she had now set up the 'free service' for 'Basic PAYE tools' on the HM Revenue and Customs website and was able to do the payroll in-house. When submitting payments to HMRC, payslips will be printed and will be attached to the parish clerks timesheet, starting from the next meeting, they are now to be signed on every payment. This will save £480.00 a year.</p>	<p>Clerk</p> <p>Clerk</p>

9)	<p>Parish Assembly The date of 16th April was not available. After discussion the date of 23rd April was confirmed for the Parish Assembly open forum meeting. Cllr Carter will contact a speaker from the Safer Communities Partnership who may attend the evening who would like to work with the Parish Council and other organisations in Great Shefford to bring into the village a range of information activities to promote community safety and rural crime awareness.</p> <p>Parish clerk is going to contact the West Berkshire Volunteer Village Agents and ask if they would like to come in to talk. The village Agent is a volunteer recruited from within the parish they live in and therefore provides a local trusted friendly face to those in the community. Their aim is to put older and or socially isolated residents in direct contact with community, voluntary and statutory agencies that offer help and advice and to assist them in engaging in local activities and to help maintain independence in their homes for longer. They are expanding through West Berkshire and would like to train more agents, if this is something you would like to be involved in, please come along to the parish assembly. For more information please call 01635 49004 or 07775 366812 at the Volunteer Centre in Newbury.</p> <p>Note: Both these speakers are still to be confirmed.</p>	<p>Cllr J Carter</p> <p>Clerk</p>
10)	<p>Cllr Questions and reports. Cllr Winfield reported that trees had been cut down next to the church in Shefford woodlands which was now causing road surface noise. Parish clerk will contact WBC to see if there is anything that could be done.</p> <p>Cllr Whiting has received complaints about the amount of traffic around the mead especially at school times. Also the grass verges was becoming slippery through vehicles parking on the verges at busy times. Parish clerk will contact WBC to see if anything can be done to the grass verges and PSCO lee Bremner will be notified concerning the heavy traffic in this area. Pot holes that have been temporary filled will also be reported to WBC.</p> <p>Matters raised from the open forum. Concerns was raised by a member of the public on a lot of parked vehicles along the Wantage Road. The 'triangle bend' sign post opposite station road was reported as rotting by a member of the public. Parish clerk will report both matters to WBC.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11)	<p>Correspondence</p> <ul style="list-style-type: none"> • Vodafone volunteers available to help with community projects. Cllr Whiting will take correspondence to the school to bring to their attention. 	<p>Cllr Whiting</p>

	<ul style="list-style-type: none"> • West Berkshire Village Agents – (see item 9) after discussion parish clerk will invite them to talk at the parish assembly. • Transparency Code for Smaller Authorities, - parish councils now with a turnover of less than £25,000 is exempt from external audit. After discussion it was decided not to try and keep the turnover under this threshold as it would mean not considering and applying for grants offered. • £1m storm fund for local communities– grants offered from the Scottish and Southern Energy grant stream for community resilience measures. After discussion, Cllr Ackrill will take to the EMT for further discussion and application. • Cllr Carter said he will attend the RAF Welford memorial Service on 31st March 2015. Clerk to inform them. • 7th May Parish Council Elections. Information for candidates and nomination papers was handed out to all councillors. 	<p>Clerk</p> <p>Cllr Ackrill</p> <p>Clerk</p> <p>All Councillors.</p>
12)	<p>Matters for Future Consideration</p> <p>PCSO Lee Bremner will be asked to attend the May meeting, if confirmed Lee Bremner will be added to the beginning of the agenda.</p> <p>Speeding on the May agenda</p>	Clerk
13)	<p>Date of the Next Meeting – Thursday 23rd April 2015 at 7.40pm</p> <p>PARISH ASSEMBLY AN OPEN PUBLIC FORUM MEETING</p> <p>ALL ARE WELCOME.</p> <p>Hopefully with two speakers but still to be confirmed.</p> <p>Meeting closed 8.30pm</p>	