

Minutes of the Meeting of Great Shefford Parish Council Held on 6th June 2013

Present: Cllr S Benn (Chair), Cllr S Ackrill, Cllr G Parsons, Cllr G Knass, Cllr J Winfield, Cllr J Carter and clerk Sandi Ackrill

- 1) **Apologies** – none
- 2) **Declarations of interest** – none
- 3 **Councillor Vacancy** – no applications
- 4) **Open Forum** – nothing was raised
- 5) **Minutes** of the meeting of the 2nd May – were proposed for approval with the following amendment – item 7 Chairman’s report – Chairman meant to say that clerk was paid by Parish Council through Payroll Company called Douglas Tonks and not through BALC. Cllr Carter seconded the amendment and their adoption.
- 6) **Finance**
 - a) Cheques to approve and bank Accounts

100078	S Cottrell (Book Keeping Services)	£75.00
100079	Linda Bowden (Website Box of Blue)	£120.00
100080	S & S Ackrill – grass May	£325.00

Current Account -	£24,394.13
Recreation Ground	£14,509.59
Precept has been received –	£9838.60
 - b) **Risk Assessment** continuation of discussion – update on the bench outside the recreation ground and who it belongs to Cllr Carter had not had a chance to look into this so carried forward until the next meeting
Cllr Carter
 - c) **Update on the Internal Audit** – report from S Cottrell read out and there were no items of concern
 - d) **Approval of the Accounting Statement for 2012/13** – this had been circulated to councillors proposed for adoption by Cllr Carter and seconded by Cllr Knass. Clerk will send to Mazars
CLERK
 - e) **Approval of the Annual Governance Statement 2012/13** – this was proposed for adoption by Cllr Winfield and seconded by Cllr Knass
CLERK
- 8) **Website** – there was a long discussion and it was agreed that the Parish Council would be responsible for approving the new administrators, would have the final decision on documents and items sent to the administrators which needed decision regarding content concerns. There would be a clean slate with regard to content and local groups would be invited to submit new material. Cllrs Carter and Parsons would meet with Linda Bowden and John Turton to discuss way forward with launch and set up.
Cllrs Carter/Parsons
- 9) **Bus Shelter** – no update

10) Lambourn Valley Flood group – Cllr Knass had forwarded the plan to all councillors along with some suggestions of areas we should look at. It was proposed at the meeting in Lambourn a few weeks ago that a group should be formed to meet a few times a year and drive forward a management plan to ensure as communities we keep on top of flooding and sewage issues.

Cllr Knass explained having studied the proposed plan there was very little in it concerning ground water flooding, we need to forward copy if the email where the EA gave us permission as a village to open the sluice gate, Put forward possibility of another sluice gate and request it be looked , look at the surface water issues from the flooding in 2007. Also mention of using the water meadows for their purpose. What are our river flooding issues from the Lambourn? It was agreed that issues such as where flooding occurs should be taken on by the Village Emergency Group therefore Cllr Benn will arrange a date for the next meeting which is suitable for Cllr Knass to attend and discuss. WBC are arranging a workshop in Sept/Oct to share practices with regard to emergency planning Carolyn Richardson would like to hear from us before 15th July.

Cllr Knass will draft a response letter to WBC and Cllr Benn will arrange an Village EMT meeting.

Cllrs Knass / Benn

11) Country Fayre – Sunday 21st July 12.30-4.30pm

The walk was very successful about £150 was raised in entry fees and donations towards cakes on the day. Thank you to everyone who came along.

Cllr Ackrill reported the fayre arrangements were progressing well – disappointed by the small response from local groups this year up until this evening only one group has booked a table although another enquiry has just been received, four local groups were helped financially last year. We have lots of entertainment planned puppets, dancing, new games, alpacas, farrier, children's inflatables, BBQ, dog show to name a few.

Villager of the year nominees to be in by the 30th June. Application forms for stalls obtained from committee contact steve@ackrills.freemove.co.uk

Horti classes are published and will be in the parish news from now until the event. Any offers of help to run a stall on behalf of the fayre committee would be gratefully received – you do not have to be a member of a local group. We need car park and gate help on the day please.

12) Recreation ground – Cllr Carter reported that the boundary is the edge of the grass. Lockable bollards would be an option but this wouldn't prevent cars driving up to the end of the concrete. It was agreed that all councillors would visit the site and discuss at the next meeting – the possible options to place a NO Parking / No un authorised parking

ALL

13) Councillor Questions and reports

Cllr Parsons – would like to look into the possibility of getting the Swan registered as a community asset? Cllr Parson will look into the matter and this can go on the agenda for the next meeting.

Cllr Parsons would also like to know how we go about painting the telephone box as its very faded. Clerk will look out the details of who to contact about the maintenance of the box. **Clerk**

Cllr Ackrill had been asked by a resident about the rules on parking on roads opposite junctions. Clerk will update next meeting about rules regarding junctions. **Clerk**

Cllrs Benn and Carter attended the RAF Welford Open day and found it very informative

14) Correspondence

Letter from the Ministry of Defence – Armed Forces fly the flag day – would PCs be able to support our armed forces and fly a flag or a banner for the week of the 24th June. All councillors agreed a

banner would be a nice gesture to encourage the village to show their support . A banner is £12.00 plus postage it was agreed to purchase 2 one for Shefford Woodlands too. Proposed by Cllr Winfield and seconded by Cllr Carter. Cllr Ackrill will arrange
Cllr Ackrill

15) **Matters for Future consideration** – there was nothing raised from the Open forum

16) **Date of Next Meeting** – 4th July 7.40pm

Meeting Closed 10.10pm

Draft