



Great Shefford Parish Council

CLERK TO THE COUNCIL: Mrs Sandi Ackrill,
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Minutes of the Meeting of Great Shefford Parish Council held on Thursday 7 th November 2013 at 7.40pm		Present: Cllr Benn Chairman, Cllr Ackrill, Cllr Carter, Cllr Knass and Clerk Sandi Ackrill
	Also present 4 members of the public	Action
1)	Apologies: Cllrs Winfield and Parsons	
2)	Declarations of Interest on Agenda items - None	
3)	Cllr Vacancy - Clerk had posted a fresh advert in newsletter and on notice board no applications to date	
4)	Open Forum –Residents raised issues about Planning Application 13/02480/HOUSE – the Applicant also answered questions about the resubmitted plans.	
5)	Planning – 13/02480/HOUSE Hillside Cottage Church Street – following a debate and taking into consideration the reduced width of the gates the councillors voted to support the application classed as a pedestrian gate although they would have reservations any future applications were submitted for vehicular access.	Clerk
	13/02480/FUL Springburn Childcare – extension to enhance facilities following a very lengthy discussion the councillors decided to object to the plans whilst wanting to support a growing business in the community they were very concerned about the conclusions of the transport assessment and deemed it was un acceptable in terms capacity and function of the car park. Also issues with previous planning conditions not being adhered to. Full details of objection will appear on the WBC planning Website.	Clerk
	13/02535/ADV – The Swan erection of illuminated and non-illuminated signs. Following discussion it was agreed to support the application	Clerk
6)	Minutes of the Meeting of the 5 th September we proposed for adoption by Cllr Knass and seconded by Cllr Carter signed by Cllr Benn. The minutes of the 3 rd October were proposed for adoption by Cllr Knass and seconded by Cllr Ackrill – they were signed by Cllr Ackrill.	
7)	Finance – Cheques Signed since the last meeting 10/10/13 Raymac Signs £67.20 100102 15/10/13 Mazars £200.00 100103	

c)	<p>Cheques to Sign Approve this meeting S & S Ackrill £325.00 100104 FCC Recycling £21.50 100105 Paul Taylor £40.00 100106 (Station Road River Bank Maintenance) Douglas Tonks £423.38 DD Clerk and Payroll Fees</p> <p>Current Account £18974.94 Playground Account £14509.59 VAT Claim paperwork received from HMRC but this is not included on the bank statement figure shown above so another £1457.55 to come in. The second half of the precept is included in the above We are awaiting a £5000 invoice from WBC for the Bridge Painting and footpath work in front of the Swan.</p> <p>The Audit has been returned from Mazars and other than the Councils name missing from the top of one document there were no items of concern.</p> <p>Items for Inclusion in the budget Discussion – Tree Inspection – following the safety report of our trees in the recreation ground – several recommendations’ were made – the clerk was asked to get an estimate for the works but priced individually in order they can be discussed in order of urgency at the next meeting.</p> <p>The Contribution to the Wantage Bus service - we could not discuss this as District Councillor Graham Jones informed us this evening he is still looking into the contribution from WBC – carried forward to December</p>	Clerk
8) a) b)	<p>Risk Assessment – Grit Bins – All bins have now been checked and have a supply of salt Safety Checks – All benches and the Bus Shelter have been checked by Cllr Carter and all deemed safe to the public – the Risk Assessment was duly signed by Cllr Carter.</p>	
9)	<p>Website – The launch date is the 20th November it will be held in The Club – The Website group will meet next week to finalise the arrangements. Those who have sent group information into the website team will receive an invitation. There will be a demonstration about the site and light refreshment.</p>	Cllrs Parsons and Carter
10)	<p>Phone Box – Report sent from Cllr Parsons – unfortunately our decision to adopt the box came too late and even though our paperwork was ready to sign this didn’t count the box was removed earlier this month. Cllr Parsons has enquired and there is no way we can get it back</p>	Closed
11)	<p>Parish plan – Our Plan is due for a refresh all councillors present agreed to be on the refresh committee and Cllr Knass will Liaise with Tessa Hall at the CCB to arrange an evening she can come and talk to us about arranging this it was tentatively agreed as the 2nd December at 7pm</p>	Cllr Knass
12)	<p>Allotments – An excellent turn out for the tidy day. 4 people on the waiting list.</p>	

13)	<p>Litter Pick – report sent in by Cllr Winfield Thank you very much to all that turned up, the regulars and the new residents in the village. There support was greatly appreciated. I am delighted to say that the amount of litter collected has once again been reduced which is an great indication that the villagers take pride in living in their community and want to keep it tidy. Let's ensure we keep Great Shefford Tidy during the forthcoming year.</p> <p>Once again thanks to all</p>	
14)	<p>Flooding Forum and Emergency Management Items</p> <p>Flooding Forum - At the public meeting held in Lambourn at the of September (attended by Councillors Benn and Knass) and chaired by Richard Benyon, MP, Thames Valley Water gave a progress report. This included the relining of sewers and sealing of manhole covers. It was made clear that the LV flood forum should include environmental agencies and pressure/action groups, parish council representatives and WBC, Environmental Agencies and TVW to be effective. The Forum is still to be convened in this revised format. Training event for Flood Wardens - 31 October. This was attended by 3 of Great Shefford's EMT. Environmental Agency and WBC agree that this month is the time for, river clearance and the parishes need to co-ordinate their efforts. We hope to do this either Sunday 10 or 17th. We are in contact with WBC re possible clearance under bridge in Station Road.2 members of EMT have raised concern over hedge trimmings in the now dry Winterbourne Stream. Both appear to have been left by a contractor, Ground water levels are higher than normal though less than last winter. WBC asking PCs to be vigilant. Article to go in Parish News and on website. Letter to be written by chair of EMT to riparian owners. Parish Clerk was emailed by concerned resident re possible repetition of last winter's procedures for tankering and lack of capacity at East Shefford and pumping station. Chair of EMT has responded to the email with update re TVW from Valley meeting. This is a forum issue re making good and will be raised at the next Forum Meeting.</p>	
15) a) b)	<p>Recreation ground</p> <p>Update - nothing further to report until Grants have been sourced</p> <p>Possible Grants – Cllr Knass has completed a Parish plan Application and the Clerk has forwarded all the information requested by District Councillor Jones in order he may be able to apply for a Capital members Bid on our behalf for the new surfacing of the Toddler Area in order we can avoid further Bark replacement costs. We may be required to match fund some of these Grants out of our Recreation Ground account.</p> <p>Ongoing</p>	ongoing
16)	<p>Christmas –</p> <p>Christmas Tree – Cllr Ackrill has had a very kind offer of a Tree from Dave Selwood who lives in the village – Cllr Ackrill has looked at the tree and it will be very suitable for the village green and gratefully accepted Mr Selwoods offer. Cllr Ackrill will arrange collection nearer the time – it was agreed that the tree would be put up on Sunday 8th December</p>	Cllr Ackrill

	<p>The clerk will ask the Primary and Preschool if they would like to make decorations as normal.</p> <p>Carols - Thursday 19th December 6.00pm (not 6.30 as first advertised)</p> <p>Cllr Parsons has spoken to Vanessa at the Swan and she has offered light refreshments after the singing. We can also go to the pub should the weather be awful. Cllrs very grateful for this offer.</p>	Clerk
17)	<p>Cllr Questions</p> <p>Cllr Carter – still has to arrange his meeting with Richard Allen regarding the newsletter</p> <p>Cllr Ackrill – Country Fayre – The committee has held its Wrap up Meeting – everyone had good feedback and the final figure is £1109 profit – two requests were received for funding and it has been agreed to give £200 to the Hand Bell Ringers and £500 to the Church for on-going repairs. Cllr Ackrill said he had now stood down as chairman. It was agreed that the Parish Council would advertise for a new committee to start again in January and the clerk would place a notice in the Parish news. Thanks to Cllr Ackrill for his last three years as Chairman</p> <p>We also need two council representatives Cllr Carter will remain and one other will be voted in at the next meeting.</p> <p>Cllr Benn – It has been reported to Cllr Benn that resident has been seen dumping garden waste in the Recreation Ground - we will follow this up and get a name of the person responsible but in the meantime all will be vigilant and we ask that neighbours are alert to this issue to.</p> <p>Cllr Benn has also had a phone message regarding the area of ground beside the Bus Shelter in front of the Swan – we will follow this up in the Spring and ensure it's planted correctly.</p> <p>Cllr Benn – also would like to let everyone know that anyone who wishes an item to be read out or possibly considered by the Councillors for debate at meeting needs to give 7 days' notice in order it can be circulated and possibly placed on the agenda.</p>	<p>Cllr Carter</p> <p>Clerk</p>
18)	<p>Correspondence</p> <p>Autumn Newsletter from MP</p> <p>Dogs Trust Free Micro Chipping event – decided to wait and see if the walk will go ahead next year and possibly arrange it on the same day somewhere in the village.</p> <p>Upstream Newsletter</p> <p>NHS Clinical Commissioning Group Governing Body Meeting 14th November</p> <p>NHS Call to Action Meeting – have your say Shaw House 14th November</p> <p>WBC Green exchange 9th November</p> <p>Volunteer Opportunities – clerk has leaflet</p> <p>BALC Nominations for Smaller Councils Committee AGM 13th November</p> <p>Trindledown Barn Sale – 8th December 11-2pm</p> <p>Hedges – Please trim back for better visibility on roads and pavements</p>	
19)	Matters for Future Consideration – none from open Forum	

20) **Date of next meetings: 7.40pm**
Thursday 5th December – Budget Meeting
Thursday 9th January 2014

Meeting Closed 10.10pm

Signed :

Date

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