



**Great Shefford Parish Council**

Clerk to The Parish Council: Mrs Kim Lloyd

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**GREAT SHEFFORD MINUTES**

**MEETING HELD ON THURSDAY 5 DECEMBER 2019 IN THE VILLAGE HALL AT 7.40pm.**

**Present:** Cllr. Ackrill (Chair), Cllr. Williams and Cllr. McCarthy

**Attendance:** No members of the public present.

**1. APOLOGIES RECEIVED**

The Clerk and Cllrs. Knass, Bell and Storey sent their apologies.  
Cllr. McCarthy agreed to take the Minutes.

**2. DECLARATIONS OF INTEREST ON AGENDA ITEMS**

No Declarations of Interest raised.

**3. OPEN FORUM- un minuted**

**4. PLANNING APPLICATIONS RECEIVED**

Three Planning Applications were considered by the Members of the Parish Council.

**19/02646/FUL The Swan Inn** - Refurbishment - Internally painting and decorating, new flooring,  
Externally new paint.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/02646/FUL>

**19/02647/LBC2 The Swan Inn** -Refurbishment: Internally painting and decorating, new flooring.  
Externally new paint.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/02647/LBC2>

**19/02648/ADV The Swan Inn.**- 1 x painted, 2 x timber non illuminated signage.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=19/02648/ADV>

The Members of Council agreed to 'SUPPORT' all three planning applications.

**Decision Notices**

**19/02336/HOUSE and 19/02337/LB – Shefford Woodland House.**

Demolition of rear projection and erection of part single/part two storey extensions. Associated and other internal alterations; alterations to access.

West Berkshire Council **GRANTS** both planning applications.

**New Premises Licence**

**19/01593/LQN –Garstonbury Ltd.** - New Premises Licence for an event from 10:00 on 11/07/2020 until 02:00 on 12/07/2019. Address of Premise: REF SU3704275689, Grass Field, Off Road between East Garston & Great Shefford.

Licensable activities: Live & Recorded Music 10:00 to 02:00; Late Night Refreshment 23:00 to 02:00;

Supply of Alcohol 11:00 to 02:00.

5. **MINUTES OF THE LAST MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 7 November 2019.

6. **FINANCE**

a) Bank Accounts

Balances on 11 October 2019

Parish Council	£16,882.72
Recreation Ground Account	£10,221.59

b) Payments approved in this meeting

S/O	Kim Lloyd (Parish Clerk)	£612.17
100454	FCC Recycling (UK) Ltd	£25.40

7. **STREET LIGHT QUOTES – SOX REPLACEMENT TO LED**

Following the last meeting Cllr. Ackrill said he would speak with the resident who lived at Phlox Cottage to ask if they wanted the street light to be replaced. It was confirmed that because this street light had not worked for many years it was asked not to be replaced. The Clerk asked for a revised quote from SSE Lighting. The Clerk then completed an ICP appointment draft letter including the MPAN references. On receipt of this SSE logged the ICP appointment with the network provider and raised a quotation for the disconnection.

The Clerk sent an email prior to the meeting to the Members of Council showing the revised quotation for the 9 lights. (Opposed to 10) this was now £3,538.61, plus VAT. This was a £101.29 reduction to the first quote.

A second quote was then received from SSE Lighting regarding the disconnection of the street light outside Phlox cottage in the sum of £214.61 plus VAT.

SSE asked for the terms and conditions to be read and signed, and then they could proceed with the works.

The Members of Council agreed to ask the Clerk to request a new quote for 9 lights only, excluding the disconnection of Lamp 1 in Long Willows. **ACTION: Clerk.**

8. **B4000 SHEFFORD WOODLANDS JUNCTION**

Following the last meeting, the Clerk was asked to enquire to West Berkshire Council if Rumble Strips could be considered at this junction.

The Senior Traffic Engineer's email response is shown below as quoted verbatim from his email

*The annual scrim test (Carried out on 14<sup>th</sup> October) has revealed that the surface of the final 40 metres on approach to the junction on the B4000 is slightly below standard, the deficiency is below our normal intervention level but in view of the concern we have nevertheless arranged for the section to be retextured early in the new financial year. A slippery surface sign has already been installed.*

*In addition minor tree works have also been identified which will improve visibility.*

*The main direction sign will be reinstalled with a high visibility yellow background. We have taken the opportunity to revise the give way signs so they are more visible and clearer.*

*The national speed limit sign as you leave the junction has been mounted on a separate post and moved away from the junction, as far as the current Traffic Regulation Order (which specifies the extent of the speed limit) will allow*

*Long term it may be desirable to move the limit back along the B4000, say 100 metres, but this will take time as it would need to go through the speed limit review and consultation process.*

*Aside from the maintenance implications rumble strips are generally employed at high speed intersections rather than junctions and are therefore not considered a viable option in this instance.*

**9. TREES BEHIND BLAKENEY FIELDS**

The Tree Inspector reported to the Clerk that in his view none of the trees or branches currently poses a risk to the properties, so no further action will be taking at this time.

He said that a regular 18 month pro-active inspection cycle on all West Berkshire Council owned trees is carried out and therefore would continue to monitor these trees.

**10. CAROLS AROUND THE TREE**

The Clerk sent an email to the Members of Council prior to the meeting.

Revd Miriam Keen suggested in addition to the 'Carols round the Tree' that they did a tour round the village so that people who were unable to get out could enjoy hearing the singing. Schedule stops would be leafleted in advance so that people knew when to listen out for the singers. Fettiplace was mentioned as perhaps being one of the stops. Revd Miriam Keen said she was happy to be involved in taking leaflets to people who live near the stops but would not be able to lead the event.

After a discussion and email correspondence from members of Council not attending the Council it was agreed that unfortunately the Parish Council are unable to organise carols around the tree this year, but villagers are more than welcome to organise their own carol singing around the tree if they wish to. It was felt that there was not enough time to organise and leaflet Carols around the Tree combined with a tour around the village.

A Christmas tree is being arranged by the Parish Council, and will be erected on the green opposite the garage the weekend of 7<sup>th</sup> December 2019. The village schools are welcome to add their decorations to the tree. On behalf of the Parish the Members of Council Thank Charles Parry from Templars Farm for kindly donating the tree again this year

**11. FLOOD ALLEVIATION SCHEME**

Cllr. Ackrill has a meeting with the Environmental Agency at Wallingford on 12 December 2019 to discuss future involvement and progression of the scheme.

**12. COUNCILLOR QUESTIONS AND REPORTS.**

None

**13. CLERK CORRESPONDENCE.**

To note the Playground Inspection is confirmed for January 2020.

The future of the village magazine was discussed, and a decision made for it to continue and for an advert to be placed in the Christmas edition of the village magazine, to recruit new people. Please contact either Virginia Parkes or the Clerk.

**14. MATTERS FOR FUTURE CONSIDERATION.**

None.

**15. DATE OF NEXT MEETING.**

The next meeting is on Thursday 9<sup>th</sup> January 2020.

Meeting closed at 20:12.