



Great Shefford Parish Council

Clerk to The Parish Council: Mrs Kim Lloyd

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Members of the Parish Council you are summoned to attend a **REMOTE MEETING of The Parish Council on Monday Thursday 4th June 2020 at 7pm.**

For Members of the Public wishing to attend, please contact the Clerk on the email or telephone number found above.

Anyone wishing to speak in the Open Forum item should let the Clerk know by 6pm on Wednesday 3rd June to arrange participation. Members of the public may not contribute to the meeting thereafter.

AGENDA

1 APOLOGIES

To receive apologies.

2 DECLARATIONS OF INTEREST

To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

To consider the minutes of the meeting held on Monday 5 MARCH 2020.

4 OPEN FORUM

To receive any questions, comments, or representations from the public The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 2 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed, and members of the public may only speak when invited to do so.

5 PLANNING APPLICATIONS RECEIVED.

Two planning applications to consider.

20/1065/FUL / 20/01047/LBC2 The Swan, Great Shefford.

Proposed timber addition to provide an additional food service kiosk to the garden. Standalone timber kiosk in the car park for breakfast kitchen/servery

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=20/01065/FUL>

20/01122/HOUSE, Hillside Cottage, Church Street for a proposed garden room/home office.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=20/01122/HOUSE>

Decision Notices.

20/00412/COND1 - Shefford Woodlands House for application for approval of details reserved by Conditions 7 - Materials, 8 - Spoil and 9 - Watching Brief, of planning permission reference 19/02545/HOUSE (Construction of swimming pool) was APPROVED by West Berkshire Council.

6 SPEED MANAGEMENT FRAMEWORK CONSULTATION

The link to the survey is <https://www.surveymonkey.co.uk/r/speedmanagementframework>
Deadline is 6th July 2020.

7 FINANCE

To approve Payments for June as shown in Appendix 1.

To review Account Balances as shown in Appendix 1.

To review:

Cashflow 2020/21 for June.

End of account year 2019/20 Summary and Budget.

Final Cashflow for 2019/20.

(All of above previously emailed to Members of the Parish Council)

Appendix 2 is for information only of payments approved and paid during Covid-19 when no meetings took place and approvals from the Parish Council was made by email.

8 CERTIFICATE OF EXEMPTION 2019/20 PART 2 AGAR.

For authorities under a threshold of £25,000. Chairman to sign.

9 PLAYGROUND CLIMBER & PAVILLION

To be postponed to later meeting due to Covid-19

10 FLOOD ALLEVIATION SCHEME

11 CORONAVIRUS SUPPORT VOLUNTEERS

To give Thanks to the village Covid-19 support group volunteers.

12 COUNCILLORS /CLERK REPORTS

Any further Councillor Items and Clerk correspondence to raise that are not on the Agenda.

13 MATTERS FOR FUTURE CONSIDERATION

Items raised during the Open Forum item 4.

14 DATE OF NEXT MEETING

The date of the next REMOTE meeting is Thursday 2 July 2020 at 7pm.

Welcome to Great Shefford Parish Council, your local council representing your community. All meetings are open to the public. On rare occasions the Councillors can decide to exclude you for reasons of confidentiality. An example of this would be the opening of quotations for a specific project and the subsequent debate on commercial matters.

You do not have the right to speak at this meeting unless invited to do so by the Council. Most Parish Councils enforce this rigidly; however, we try to ensure that the agenda normally includes an Open Forum of a maximum of 10 minutes where you are encouraged to bring matters to the attention of the Council. Each member of the public is limited to 2 minutes.

Open Forum

The Open Forum does not form part of the Parish Council meeting, will not be minuted and decisions cannot be reached by the Parish Council on subjects raised that are not the published agenda for the meeting. Therefore, any item you raise that is not on the agenda may need to be deferred to a later meeting at the Council's discretion. In that way it will become an agenda item and decisions can be made. The Chairman of the Parish Council Meeting will direct the Open Forum.

Speaking on an Agenda Item If you wish to speak on a specific agenda item, then:

1. You should make yourself known to the Clerk or to the Chairman of the meeting, ideally before the meeting starts. If the meeting is a remote meeting (zoom) please contact the Clerk before the deadline shown at the beginning of the agenda.
2. When the item on the agenda on which you wish to speak is reached the Chairman may choose to invite the Council to suspend the meeting to allow you to speak. As the meeting is suspended at this point any comments made will not be minuted.
3. If the Council agrees then you can speak on the item which is concerning you. Please try to be brief: the Council has a lot to get through at most meetings. You have a maximum of 2 minutes.
4. Once you have made your points the Chairman will ask the Councillors if they wish to ask you any questions and, if they do, you can reply to those questions.
5. The Chairman will then resume the meeting and the Council will then debate the item. You do not have any right to speak during this debate. The only exception would be if a Councillor, through the Chair, wishes to put another question to you. Your Parish Council is there to represent you. Please make use of your Councillors.

APPENDIX 1

**Statement of Accounts
Accounts for Payment June 2020****Payments**

Cheque No	Payee	Description	Amount
100467	Kim Lloyd	Stamps 12 x 2nd class stamps	£ 7.80
100467	Kim Lloyd	123 Reg for website Domain Renewal	£ 19.19
100468	HALC	BALC and NALC Subscription	£ 222.72
100468	FCC Recycling	Wheelie Bin Collection	£ 39.50
SO	Kim Lloyd	Clerk Salary	
100469	S & S Mangement Services	Grass cutting April/May. Litter Pick	£ 822.00
			<hr/> <hr/>
			£ 1,741.71

Receipts

Kim Lloyd	Overpayment of Salary in 2019/20	£ 41.35
Total Receipts		<hr/> <hr/>
		£ 41.35

ACCOUNT BALANCE ON:	12 th May 2020
Great Shefford Parish Council	£20,060.37
Recreation Ground Account	£10,221.59

APPENDIX 2.

Statement of Accounts
Accounts for Payment May 2020

Payments

Cheque No	Payee	Description	Amount
100462	West Berkshire Council	Dog Waste Bin Collection	£ 67.50
100463	SEE Contracting Ltd	Street Light Led Replacement	£ 4,503.86
SO	Kim Lloyd	May Salary	
100464	Box of Blue	Website Domain	£ 132.00
100465	FCC Recycling	Wheelie bin Annual Service Charge	£ 39.50
100466	WBDC	Election Contribution for 2019	£ 150.00
SO	SSE Electricity	Street Light Electricity	£ 147.23
			£ 5,670.59

Receipts

BACS	WBDC	Precept	£ 8,000.00
Total Receipts			£ 8,000.00

Statement of Accounts
Accounts for Payment April 2020

Payments

Cheque No	Payee	Description	Amount
100458	FCC Recycling	Wheelie bin collection 2 x invoices	£ 64.82
100459	Autela Payroll	Clerk Payroll Qtr 4.	£ 49.75
SO	Kim Lloyd	May Salary	
100460	The Playground Inspection Co	Annual Inspection	£ 81.00
100461	Carter Jones	Allotment Rent	£ 300.00
			£ 1,126.07

Receipts

Total Receipts			£ -
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End of Meeting.