



## Great Shefford Parish Council

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Members of the Public there will be a Parish Council Meeting on Thursday 6<sup>th</sup> January 2021 at 7.30pm in the Great Shefford Village Hall, Station Road, RG17 7DR.

### AGENDA

1 **APOLOGIES**

To receive apologies.

2 **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING.**

To consider the minutes of the Parish Council Meeting held on 2 December 2021.

4 **OPEN FORUM.**

*To receive any questions, comments, or representations from the public. The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 2 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed, and members of the public may only speak when invited to do so.*

5 **PLANNING APPLICATIONS**

One planning application and one amended plan to consider.

**21/03009/HOUSE - Shefford Park Farm, The Panda Trust.**

Erection of pool house, creation of swimming pool and construction of garden wall.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=21/03009/HOUSE>

**20/02245/FUL - Swan Inn, Newbury Road.** Farm Shop in Association with The Great Shefford Public House.

This is to inform you that additional drawings/amended plans for the above application have been received by the Council. The main changes to the application include:

1. Amended floor plans and elevations.
2. Amended Site Plan
3. Revisions to proposed opening hours, and response to consultation responses

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=20/02245/FUL>

**Decision Notices**

**21/00623/HOUSE and 21/00624/LBC2 - Great Shefford House, Church Street.**

Conversion of existing coach house into ancillary accommodation for main house. Construction of machine store in garden with a temporary access from Church Street. West Berkshire Council granted permission.

**21/02640/HOUSE - The Old Post House, Newbury Road, Shefford Woodlands,**

Proposed rear/side single storey extension, proposed front/side 2 storey extension and porch, new windows. This has been withdrawn.

**21/02445/OUTD - 15 The Mead, Great Shefford.** Detached 3 bed dwelling with parking. Matters to be considered: Access, Layout and Scale. This has been withdrawn.

**21/02594/OUTD - Wood View, Baydon Road, Shefford Woodlands.** Outline application for the construction of a detached two-bedroom dwelling. Matters to be considered: Access.  
West Berkshire Council granted outline planning permission.

6 **COMMUNITY WOODLAND AREA - HAWTHORN WAY**

7 **FINANCE**

To approve Payments for January.

To review the Cashflow 2020/21 for January.

*(All finance documents emailed to members of the Parish Council before the meeting)*

8 **2022-2023 BUDGET / PRECEPT**

To ratify the budget and confirm the Precept.

9 **PARISH NEWSLETTER**

10 **FLOOD ALLEVIATION SCHEME**

11 **CLERK REPORT**

**16/12 Email** from a resident in East Garston regarding a poster about recycling in the Lambourn Valley.

**3/12 Email from WBC.** Household Waste Recycling Centre Online Permit Scheme.

12 **COUNCILLORS**

Any further Councillor Items to raise that are not on the agenda.

13 **MATTERS FOR FUTURE CONSIDERATION.**

Items raised during the Open Forum item 4.

14 **DATE OF NEXT MEETING.**

The date of the next meeting is Thursday 3<sup>rd</sup> February 2021 at 7.30pm in the Great Shefford Village hall.

Welcome to Great Shefford Parish Council, your local council representing your community. All meetings are open to the public. On rare occasions the Councillors can decide to exclude you for reasons of confidentiality. An example of this would be the opening of quotations for a specific project and the subsequent debate on commercial matters.

You do not have the right to speak at this meeting unless invited to do so by the Council. Most Parish Councils enforce this rigidly; however, we try to ensure that the agenda normally includes an Open Forum of a maximum of 10 minutes where you are encouraged to bring matters to the attention of the Council. Each member of the public is limited to 2 minutes.

**Open Forum**

The Open Forum does not form part of the Parish Council meeting, will not be minuted and decisions cannot be reached by the Parish Council on subjects raised that are not the published agenda for the

meeting. Therefore, any item you raise that is not on the agenda may need to be deferred to a later meeting at the Council's discretion. In that way it will become an agenda item and decisions can be made. The Chairman of the Parish Council Meeting will direct the Open Forum.

Speaking on an Agenda Item If you wish to speak on a specific agenda item, then:

1. You should make yourself known to the Clerk or to the Chairman of the meeting, ideally before the meeting starts.
2. When the item on the agenda on which you wish to speak is reached the Chairman may choose to invite the Council to suspend the meeting to allow you to speak. As the meeting is suspended at this point any comments made will not be minuted.
3. If the Council agrees then you can speak on the item which is concerning you. Please try to be brief: the Council has a lot to get through at most meetings. You have a maximum of 2 minutes.
4. Once you have made your points the Chairman will ask the Councillors if they wish to ask you any questions and, if they do, you can reply to those questions.
5. The Chairman will then resume the meeting and the Council will then debate the item. You do not have any right to speak during this debate. The only exception would be if a Councillor, through the Chair, wishes to put another question to you.  
Your Parish Council is there to represent you. Please make use of your Councillors.