



Great Shefford Parish Council

Clerk to The Parish Council: Mrs Kim Lloyd

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GREAT SHEFFORD PARISH COUNCIL MINUTES – 6 JANUARY 2022 AT 7.30PM. in the Great Shefford Village Hall, Station Road, RG17 7DR.

Cllr's Present:

Cllr. S. Ackrill (Chair)

Cllr. B. Williams

Cllr. R. Hale-Power

Cllr. P. Storey

Cllr. E. Tweedie

Cllr. L. Freeman

Cllr. S Laws

Parish Clerk: K. Lloyd

4 members of the public.

The Chairman announced that the Clerk is recording the meeting and the recording will be deleted once the minutes are approved in the following meeting.

1 APOLOGIES

No apologies received.

2 DECLARATIONS OF INTEREST

No Declarations of Interest raised.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING.

Councillors then **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council Meeting held on 2 December 2021.

4 OPEN FORUM.

Two members of the public raised concerns regarding the Community Woodland Area (agenda item 6) asking who would be responsible for the on-going maintenance and what was intended to be planted. It was highlighted from one member of the public to ensure the Defibrillator remains in a clear area for access. Further concerns of the area encouraging antisocial behaviour were raised.

Two other members of the public present raised concerns of their objection towards the Swan Inn planning application shown under item 5.

One member of the public also updated Parish Council on how the registration for the community speed watch was going. A third person needs to join to make it viable, the member of the public was asked to post information on Facebook to encourage others to join.

It was noted by Council that there must be people willing to join because the number of times the Parish Council is contacted about speeding would make you think that there must be more people interested.

PLANNING APPLICATIONS

One planning application and one amended plan to consider.

21/03009/HOUSE - Shefford Park Farm, The Panda Trust.

Erection of pool house, creation of swimming pool and construction of garden wall.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=21/03009/HOUSE>

The Councillors had no comments.

20/02245/FUL - Swan Inn, Newbury Road. Farm Shop in Association with The Great Shefford Public House.

This is to inform you that additional drawings/amended plans for the above application have been received by the Council. The main changes to the application include:

1. Amended floor plans and elevations.
2. Amended Site Plan
3. Revisions to proposed opening hours, and response to consultation responses

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=20/02245/FUL>

The Councillors had a full discussion regarding the proposed Farm Shop. This resolved in two Councillors abstaining and five Councillors objecting. The following comments were submitted to West Berkshire Council Planners.

The majority of Councillors Object to the amended plans / drawings. It was agreed nothing had changed from the Parish Council's previous representation sent on 6th November 2021, apart from a Flood Risk Assessment which was submitted on the 16/12.

There are still great concerns of traffic issues, with the parking around the village that the busy pub already generates. The end result still shows that a minimum of four car park spaces from the pubs car park will be lost due to the Farm shop building itself, regardless of the opening times of the proposed shop, this is not acceptable, it adds more problems to the current traffic issues. The threat to the closure of the village shop and post office still remains as a major concern.

The Clerk was asked to chase up Highways regarding the traffic survey to consider the traffic and parking issues in this area. This was requested back in the Autumn of last year. **ACTION: Clerk**

Decision Notices

21/00623/HOUSE and 21/00624/LBC2 - Great Shefford House, Church Street.

Conversion of existing coach house into ancillary accommodation for main house. Construction of machine store in garden with a temporary access from Church Street. West Berkshire Council granted permission.

21/02640/HOUSE - The Old Post House, Newbury Road, Shefford Woodlands,

Proposed rear/side single storey extension, proposed front/side 2 storey extension and porch, new windows. This has been withdrawn.

21/02445/OUTD - 15 The Mead, Great Shefford. Detached 3 bed dwelling with parking. Matters to be considered: Access, Layout and Scale. This has been withdrawn.

21/02594/OUTD - Wood View, Baydon Road, Shefford Woodlands. Outline application for the construction of a detached two-bedroom dwelling. Matters to be considered: Access. West Berkshire Council granted outline planning permission.

6 **COMMUNITY WOODLAND AREA - HAWTHORN WAY**

Following the last meeting, most emails from residents were shown to be supportive for a community woodland.

The Parish Council are waiting for a formal agreement from West Berkshire Council. The Councillors will take on board the concerns raised in the open forum. This item will be an agenda item in February to hopefully then be resolved.

7 **FINANCE**

Members **RESOLVED UNANIMOUSLY** to confirm the payments for January as shown in Appendix 1. The Cashflow was noted. (All finance documents emailed to members of the Parish Council before the meeting)

8 **2022-2023 BUDGET / PRECEPT**

The Budget remains below £21K. (A copy shown in Appendix 2) There are still some outstanding budget items to consider. The Clerks salary being one of them but the latest salary scales from National Joint Council (NJC) have not been published yet.

The Parish Council are also waiting for the tree survey report to find out if any work is required in the recreation field. The Parish Council also do not know how much to budget towards supporting an event, if organised by someone in the village, for the Jubilee Celebrations in June.

The Clerk reported that a saving of £771 on insurance and £450 on village maintenance (so far) is underspent from this year's budget - a total underspent of £1,221.

This fund could go towards some of the unbudgeted unknown items noted above. There is also the CIL Payment which could go towards any tree work needed.

Around £30k balance is estimated at the end of this account year (31.03.2022) - our running budget is £21k.

After further consideration, the Councillors then **RESOLVED UNANIMOUSLY** to confirm a Precept of £18,000 which equates to £4.30 / month for 10 months (for a Band D property) for the Parish Council contribution.

ACTION: Clerk.

9 **PARISH NEWSLETTER**

As reported in the last meeting a hard copy will be provided for February, and then the newsletter will be looked into moving over to a digital version.

10 **FLOOD ALLEVIATION SCHEME**

Nothing further to report at this stage.

11 **CLERK REPORT**

16/12 Email from a resident in East Garston regarding a poster about recycling in the Lambourn Valley. The Parish Council agreed to support and to make a few constructive comments on the format of the poster.

ACTION: Clerk

3/12 Email from WBC. Household Waste Recycling Centre Online Permit Scheme. Each household will need to set up a My Account profile if they do not have one already on the Council's website via www.westberks.gov.uk/myaccount and then register their car(s) for the digital permits.

The Clerk reported Parish Online is almost up and running but she will need help adding the Parishes assets as unsure of some of their exact locations. This service is only free for a year as it came with the insurance deal. If it is a useful tool the Parish Council could subscribe when this offer expires.

12 **COUNCILLORS**

Cllr. Tweedie raised thoughts to the Jubilee celebrations the Clerk said she had spoken to the person who would like to start the preparations for the event, who asked to add this to the agenda for February when she will hopefully attend and know more.

Cllr. Ackrill said the Christmas Tree is now down and if anyone has a green bin and could take some pieces away it would be very much appreciated. The tree Christmas lights were damaged and new lights will be needed this year.

Cllr. Ackrill received a letter from the new resident of the Old Rectory who had been informed he is not allowed to call the property the Old Rectory anymore. He asked if the Parish Council could write him a letter confirming that the Parish Council had any objections to the change of name.

All Councillors did not have any reasons to object. The Clerk will write to the resident.

ACTION: Clerk.

13 **MATTERS FOR FUTURE CONSIDERATION**

None.

14 **DATE OF NEXT MEETING**

The date of the next meeting is Thursday 3rd February 2022 at 7.30pm in the Great Shefford Village hall.

APPENDIX 1

**Statement of Accounts
Accounts for Payment January 2022**

Expenditure brought forward 21-22 £11,785.78

Payments

Cheque No	Payee	Description	Amount	
SO	Clerk Salary	Clerk Salary		
DD	Biffa	Wheelie Bin Collection	£	49.98
BACS	GS Village Hall	Village Hall Hire	£	120.00
Total Payments this Month			£	832.85

*** PAID BETWEEN MEETINGS**

Receipts

Total Receipts £ -

Financial Position to date

Balance carried forward 31/03/2021	£	20,187.07
Income for year 21-22 to date.	£	26,885.11
Less payments for year 21-22 to date		£12,618.63
Total including Reserves	£	34,453.55

APPENDIX 2

GREAT SHEFFORD BUDGET - 2022/2023

EXPENDITURE	
Allotments	300
Annual audit	50
Churchyard maintenance	750
Clerk training	80
Councillor expenses	0
Councillor training	200
Councillor travel expenses	150
Dog Waste	500
Donations	500
Elections	1000
Electric -Street Lights	600
GDPR	35
Grass cutting	2880
Grit Bins	100
Hall hire	270
Insurance	800
Playground Inspections (Annual)	85
Playground Litter pick	270
Playground new equipment	<i>Reserve allocation</i>
Playground repairs and maintenance	1000
Postage	10
Stationery	25
Street Light Repairs	0
Subscriptions	300
Village Equipment maintenance	500
Website	1000
Wheelie Bin Waste	350
Newsletter Printing	1000