



Clerk to The Parish Council: Mrs Kim Lloyd
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**GREAT SHEFFORD PARISH COUNCIL
MINUTES – 9th June 2022 AT 7.30PM.
in the Great Shefford Village Hall, Station Road, RG17 7DR.**

Cllr's Present:

Cllr. S. Ackrill (Chair)

Cllr. E. Tweedie

Cllr. B. Williams

Cllr. R. Hale-Power

Cllr. S. Laws

Parish Clerk: K. Lloyd

No members of the public.

The Clerk announced that the meeting is being recording and this will be deleted once the minutes are approved in the following meeting.

1. **APOLOGIES**

Cllr. L. Freeman sent their apologies.

2. **DECLARATIONS OF INTEREST**

No Declaration of Interest raised.

3. **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors then **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council Meeting held on 5th May 2022.

4. **OPEN FORUM**

None.

5. **PLANNING APPLICATIONS**

No planning applications to consider at time of publishing agenda.

6. **FINANCE**

Members **RESOLVED UNANIMOUSLY** to confirm the payments for June as shown below

Statement of Accounts
Accounts for Payment June 2022

Expenditure brought forward 21-22 £3,923.30

Payments

Cheque No	Payee	Description	Amount
BACS	David Weller	Internal Audit	£ 50.00
BACS	Kingline	Domain Renewal - GS.org	£ 36.00
BACS	Kim Lloyd	123 Reg - Domain Renewal GS.org.uk	£ 19.19
BACS	S & S Management Services	Grass Mowing & Litter Picking	£ 438.00
DD	Biffa	Wheelie Bin Waste	£ 33.00
BACS	Kim Lloyd	Clerk Salary	

PAID *

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

Total Receipts

Financial Position to date

Balance carried forward 31/03/22	30,069.12
Income for year 22-23 to date.	£ 9,992.03
Less payments for year 22-23 to date	£5,192.39
Total	£ 34,868.76

The Budget vs Expenditure table to date was noted.

The Councillors also approved the extra invoice the Clerk received for £342.90 payable to Mrs Jane Turton for the Jubilee celebration materials. This will be shown on the next finance sheet as paid.
(All above finance documents emailed to members of the Parish Council before the meeting)

7. **INTERNAL AUDIT REPORT**

The report was emailed to the Councillors before the meeting. The Clerk was pleased to report no comments were raised and was satisfactory. A copy of the report will be published on the Great Shefford website.

8. **ANNUAL GOVERNANCE ACCOUNTING RETURN (AGAR) 2021/22 Part 2**

A) Annual Governance Statement Section 1

B) Accounting Statement Section 2

The Parish Council approved the AGAR and both the Chairman and Clerk both signed sections 1 and 2.

9. **RECREATION GROUND EQUIPMENT REPAIRS – GIANT ROPE /SINGLE BASKET SWING**

Cllr. Ackrill reported that since the last meeting he had noted that 6 timber legs were originally quoted for, when 8 legs were required. Also, extra timber was needed for the top part of the frame. Parish Council had already approved £1,800 in the last meeting, which was still more than enough to cover the extra timber required. The Parish Council are waiting for delivery timescales before scheduling the work in, but it was hoped that it could be done before the summer holidays started.

ACTION: Cllrs. Ackrill/Storey/Clerk.

10. **RECREATION GROUND ACCESS**

Cllr. Ackrill raised the issue that there is only one key to the vehicular access gate at the recreation playground. Considering a situation that occurred in the playground recently when an ambulance needed access if Cllr. Ackrill was unavailable this would have caused a problem. The Parish Council agreed to adding a combination lock on the gate with signage showing the Chairman and Clerks contact details to call when emergency access is needed. Cllr. Ackrill will look at the sign in situ and let the Clerk know what is needed to replace it.

ACTION: Cllr. Ackrill / Clerk.

11. **THE QUEENS PLATINUM JUBILEE**

The Clerk had received an email from Mrs Jane Turton as Jane was unable to attend the meeting to provide the report in person. The Clerk read out the report as shown below.

I noticed that the Platinum Jubilee is on the agenda for this evening's PC meeting. As you know, I am unable to attend in person and would prefer to have more time to compile a feedback report from all of the groups who participated as well as villagers' feedback. I plan to write up a full report for the next issue of the Parish News

Perhaps you could read out to the PC that the number of villagers who volunteered, both in preparing events and on the days itself was amazing. From the time we had agreed the format and timing of all the activities, it was a sheer pleasure to be involved working as the project manager for the Platinum celebrations. A Great Shefford team effort!

Memories were made for everyone - whether young or old and the feedback I have received so far has been incredibly positive.

Thank you to the PC for their financial support - I spent £342.90 out of a £500 maximum budget allocated (details of costs on separate email)

The Parish Council Thanked everyone involved in helping to make the event happen but especially Mrs Jane Turton for starting the organisations and following this through project managing the whole event.

Parish Council also Thanked Mr and Mrs Armstrong for opening their house, and all the village groups, and businesses in all they did to contribute. The Craft group did an amazing job flower bombing the village. Thank you Everyone!

12. **APPROVAL OF SECTION 249 OF LOCAL GOVERNMENT ACT 1972**

All Councillors **RESOLVED UNANIMOUSLY** to approved Section 249 of the LGA 1972.

13. **CLERK REPORT**

Email 17/05 from WBC - Councillor Rick Jones has been elected as Chairman of West Berkshire District Council for the 2022/2023 Municipal Year. Councillor Alan Law has been appointed as Vice-Chairman.

Email 16/5 – Thank you from Citizen Advice Bureau for the donation from Great Shefford Parish.

West Berkshire Council is currently supporting Action River Kennet's (ARK) 'Love the Lambourn'. They are asking for volunteers to learn and help with the river restoration project 'clear the river'. The next session is Saturday 25th June 9.30am-3.30pm.

14. **COUNCILLORS**

Cllr. R. Hale-Power minded Council that the Bus Shelter had still not been wood treated as promised by The Swan. The Clerk will chase. **ACTION: Clerk**

The Clerk asked if Parish Council wanted the meeting name label holders that was mentioned in the last meeting which would cost £33. All Councillors **RESOLVED UNANIMOUSLY** to the payment. **ACTION: Clerk**

The replacement of the noticeboard was discussed again, the size of the board in situ needs to be identified. Cllr. Tweedie said she would take a picture and measurements to the Clerk.

ACTION: Cllr. Tweedie

15. **MATTERS FOR FUTURE CONSIDERATION.**

None.

16. **DATE OF NEXT MEETING.**

The date of the next meeting will be on Thursday 7TH July 2022 starting at 7.30pm in the Great Shefford Village Hall.