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**GREAT SHEFFORD PARISH COUNCIL  
MINUTES – 7<sup>th</sup> July 2022 AT 7.30PM.  
in the Great Shefford Village Hall, Station Road, RG17 7DR.**

**Cllr's Present:**

Cllr. S. Ackrill (Chair)  
Cllr. B. Williams  
Cllr. R. Hale-Power  
Cllr. P. Storey  
Cllr. S. Laws  
Cllr. L. Freeman

**Parish Clerk:** K. Lloyd

No members of the public.

The Clerk announced that the meeting is being recording and this will be deleted once the minutes are approved in the following meeting.

1 **APOLOGIES**

Cllr. Tweedie sent her apologies.

2 **DECLARATIONS OF INTEREST**

No Declarations of Interest raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Councillors then **RESOLVED UNANIMOUSLY** to confirm and adopt the Minutes of the Parish Council Meeting held on 9<sup>th</sup> June 2022.

4 **OPEN FORUM**

None.

5 **PLANNING APPLICATIONS**

Three planning applications were considered at time of publishing agenda.

**Ref. 22/01349/HOUSE -Maple Tree House, Newbury Road.**

Proposed extension and alterations together with replacement garage.

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/01349/HOUSE>

This application was withdrawn. No observation required.

**22/01112/FUL / 21/01113/LCB2 Swan Inn.**

(Retrospective) Erection of security fencing

<http://planning.westberks.gov.uk/rpp/index.asp?caseref=22/01112/FUL>

Following discussion, the following response was sent. 5 Councillors resolved to object with 1 Councillor abstaining.

Great Shefford Parish Council agreed to Object to the Retrospective Planning Application for the following reasons.

Since the fence had been erected, pedestrians crossing this section of the road have found their view of oncoming traffic now obstructed by the fence. The fence has made it very dangerous to cross this section of the road which is used daily. The school children are collected / dropped off at the bus stop and most of them, along with most other people who use the bus stop then walk to this part of the road to cross (where there is a dropped curb) to the footbridge located on the other side. Pedestrians now need to step out onto the road as they cannot see ongoing traffic at all when crossing.

The application is incomplete as it does not include all the details of the structure. It is not just a fence, as the fence has a roof, it is an enclosed area. The area is used for storage, new and used oil drums are stored here - which is adjacent to and above the river.

There is also a concern of flood risk as there are fences / gate on either end of the roadside fence, which is the subject of this application which together make a totally enclosed yard, which is not included in the application. If flooded, the surface water could affect neighbouring properties as before the fence enclosure was erected the water could access the river to drain away. It was noted there has been no flood risk assessment carried out for this application.

The roofed, fenced structure is also not in keeping with the village scene.

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## **FINANCE**

Members **RESOLVED UNANIMOUSLY** to confirm the payments for July as shown below

<b>Statement of Accounts</b>			
<b>Accounts for Payment July 2022</b>			
Expenditure brought forward 21-22			£5,192.39
<b>Payments</b>			
Cheque No	Payee	Description	Amount
BACS	* Steve Ackrill	Padlock for Recreation Gate	£ 11.00
BACS	* Jane Turton	Jubilee expenses	£ 342.90
BACS	* Jackson Fencing	Timber for Playground	£ 742.80
DD	ISO	Data Protection Registration - Annual	£ 35.00
BACS	S & S Management Services	Grass Mowing & Litter Picking	£ 438.00
DD	Biffa	Wheelie Bin Waste	£ 28.32
BACS	Kim Lloyd	Clerk Salary	
<b>PAID *</b>			
NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly			
<b>Receipts</b>			
Total Receipts			£ -
<b>Financial Position to date</b>			
Balance carried forward 31/03/22			30,069.12
Income for year 22-23 to date.			£ 9,992.03
Less payments for year 22-23 to date			£7,483.31
Total			<b>£ 32,577.84</b>

The Budget vs Expenditure table to date was noted.

*(All above finance documents emailed to members of the Parish Council before the meeting)*

7 **RECREATION GROUND EQUIPMENT REPAIRS – GIANT ROPE /SINGLE BASKET SWING**

As reported in the last meeting 4 extra pieces of timber were identified to complete the repair, being 2 more legs and 2 pieces of timber across the top section of the Giant Rope Swing. Another supplier with stock had now been sourced. Cllr. Ackrill was pleased to report the total spend is still under the approved budget of £1,800 at £1,709.84 plus VAT.

Cllr. Ackrill, Storey, Williams and Hale-Power will do the work together the weekend of 16/17 July before the School children break up for the summer holidays.

**ACTION: Ackrill/Storey/Williams/Hale-Power**

8 **RECREATION GROUND ACCESS SIGNAGE**

The Clerk said this is still work in progress. Following a discussion, it was agreed to have one sign on the gate showing all the information.

**ACTION: Clerk**

9 **CLERK REPORT**

The Councillors agreed for the Parish Council to be added to a list to express their interest in the old equipment in Chieveley playground that is being replaced. The Clerk said the equipment is being offered to local parishes for free.

An email from a resident was received regarding uncut grass. The grass is now cut in the areas reported, apart from the section behind the Sovereign garages.

The Clerk reported that the Parish Council will need to pay for a full audit this year of £200 plus VAT, as the income was over the threshold of £25,000.

10 **COUNCILLORS**

**Flood Alleviation Scheme.**

Cllr. Ackrill reported that the Heads of Terms agreement was received but it was not signed on behalf of the Flood Alleviation Scheme charity as there were still questions that needed answering. One of the items that needs more consideration is who will be responsible for the maintenance of the scheme once completed. Cllr. Ackrill is attending a Teams meeting with the Environment Agency on 8<sup>th</sup> July to discuss further.

11 **MATTERS FOR FUTURE CONSIDERATION.**

None.

12 **DATE OF NEXT MEETING.**

The next meeting is on Thursday 8<sup>TH</sup> September 2022 starting at 7.30pm.